

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

December 04, 2024

2:00 PM to 4:00 PM

Saddleback College, AGB 106

1			51	Division of Instructional Support and Teaching	
2			52	Innovations	(1)
3			53	Jenny Langrell	Present
4			54		
5			55	Division of Kinesiology & Athletics	(2)
6			56	Brandee Craig	Absent
7			57	BJ McNicol	Present
8	Senate Officers:		58		
9	Dan Walsh, President	Present	59	School of Science, Technology Engineering	
10	Frank Gonzalez, President-Elect	Present	60	and Math	(7)
11	Margot Lovett, Ph.D., Past President	Present	61	Jeff Barnett	Absent
12	Michelle Gustafson, Vice President	Present	62	Jim Repka	Present
13	Michelle Duffy, Ed.D., Recorder	Present	63	Michele Rousseau	Present
14			64	Morgan Barrows	Present
15	School of Arts, Media, Performance &		65	Sam Abbas	Present
16	Design	(5)	66	Sumaya McCleave	Present
17	Maria Mayenzet	Present	67	Todd Brei	Absent
18	Nils Taylor	Present	68		
19	Geoffery Munger	Absent	69	Associate Faculty	(4)
20			70	Bruce Gilman	Absent
21	School of Business and Industry	(3)	71	Dave Giordano	Absent
22	Emily Quinlan	Absent	72	Eva Marie Rodriguez Morris	Present
23	Taylor Brooks	Present	73	Wonderful Nancy Allah	Present
24	Lisa Inlow	Present	74		
25			75	Shared Governance Group Representative	
26	Division of Counseling Services and Special		76	Jenny Langrell, Faculty Assoc.	Present
27	Programs	(5)	77	Erlynn Ballo, Classified Senate	Present
28	Ann Marie Breslin	Present	78	Erlynn Ballo, CSEA	Present
29	Casey Eyman	Present	79	Yassen Alkhafaji, ASG	Present
30	Jennifer Rachman	Present	80		
31	Mike Long	Present	81	Guests:	
32	Sarah Chang	Present	82		
33					
34	Division of Extended Learning	(1)			
35	Jill Ibbotson	Present			
36	Stacy Eldred, Alt	Absent			
37					
38	School of Health & Wellness	(3)			
39	James Major	Present			
40	Nahid Meshkin	Absent			
41					
42	School of Humanities and Social Sciences	(9)			
43	Anwar Hijaz	Present			
44	Christina Smith	Present			
45	Emily Blumenthal	Absent			
46	Jennifer Hedgecock	Present			
47	Mako Tanaka	Present			
48	Poly Zweigle	Present			
49	Travis Ames (Alt)	Present			
50					

83 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

84
85 **MINUTES**

86
87 December 4, 2024
88 2:00 p.m. to 4:00 p.m.
89

90
91 **1. CALL TO ORDER**

92
93 The meeting was called to order at 2pm.
94

95 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

96
97 Dan Walsh, Academic Senate President, asked senators and guests to introduce
98 themselves and share the area being represented. No new senators or guests were
99 present at the meeting.
100

101 **3. ADOPTION OF AGENDA**

102
103 Sam Abbas moved to adopt the agenda with the flexibility to move items to
104 accommodate guests and the postponement of Item 10C. Anwar Hijaz seconded.
105 The Academic Senate unanimously approved the adoption of the agenda.
106

107 **4. ADOPTION OF MINUTES FROM November 20, 2024.**

108
109 Jim Repka moved to adopt the minutes from the previous meeting. Sam Abbas
110 seconded. The Academic Senate approved the adoption of the minutes.
111

112 **5. PUBLIC COMMENTS**

113
114 None.
115

116 **6. PRESIDENT'S REPORT**

117
118 Dan Walsh informed senators of the following:

- 119 • New Faculty Internship Coordinator for BLOOM, 3 LHE reassigned time
120 fall/spring and 1.5 LHE in the Summer. If interested, please contact Kim d'Arcy

- 121 to put your name forward as a candidate. Details/timeline are still being
 122 worked out.
- 123 • Flex Week starts Tuesday, January 7th, 2025 with the President's Breakfast at
 124 8am in-person only; Christie Smead is in the process of contacting presenters;
 125 PDF is available in SharePoint
 - 126 • Next Senate meeting is Wednesday, January 15th, 2025.

127

128

129 **7. CONSTITUENCY GROUP REPORTS**

130

131 **A. Faculty Association**

132 Jenny Langrell, representing the FA, shared there is an upcoming unemployment
 133 workshop on Dec 13th from 10-12; In the spring, there will be part-time faculty
 134 workshops on how to apply for health benefits reimbursement and on interviewing
 135 techniques.

136

137 **B. Student Government**

138 Yassen Alkhafaji, the ASG representative, shared that ASG is running a food drive
 139 December 2nd-13th.

140

141 **C. Classified Senate/Association**

142 Erylne Ballo shared that Classified Senate is supporting Toys for Tots; student
 143 parents can come and choose a toy to wrap for their children; they are collecting
 144 wrapping paper to pass out to parents. Next month, the Anapi Grant will be used to
 145 put on Lunar New Year activities.

146

147 **D. California School Employees Association**

148 Erylne Ballo shared that elections are next week. Scott is stepping down as the
 149 president.

150

151

152 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

153

154 **A. Curriculum**

155

156 Taylor Brooks motioned to adopt the Consent Calendar items. Morgan Barrows
 157 seconded. The Academic Senate voted unanimously to adopt the Consent Calendar
 158 items.

159

160 **9. OLD BUSINESS**

161

162 **A. Approval of Faculty to Sit on Committees**

163 Morgan Barrows motioned to approve the Faculty to Sit on Committees. Jim Repka
164 seconded. The Academic Senate voted unanimously to approve the Faculty to Sit on
165 Committees.

166

167 **B. Board Policies/Administrative Regulations Update**

168

169 Dan Walsh updated senators on the following:

- 170 • AR 4351 Study Abroad Programs- This has been worked on for several years;
171 the process has been clarified; The Study Abroad Workgroup will be
172 responsible for recommendations which will come to Academic Senate and
173 then go to Consultation Council.

174 This AR will come back at our first meeting in the spring semester; please
175 share with faculty who teach or may be interested in teaching abroad.

176

177 **C. Curriculum Update**

178

179 Curriculum Chair Michelle Duffy shared:

- 180 • AB 1111 Common Course Numbering (CCN)
 - 181 ○ Phase I courses: Courses changes have been completed and were
 - 182 submitted to the State Chancellor's Office
 - 183 ○ Phase II courses: Post-development template surveys for History,
 - 184 English, Economics, and Art History close today and were sent to
 - 185 faculty through their discipline ListSers.
- 186 • The next window for submission of new courses and programs is in the spring
187 and closes on Friday, January 24th.
- 188 • Faculty who are currently approved as a voting member on the Curriculum
189 Committee are strongly urged to attend the first meeting on Tuesday, January
190 14th at 3pm in AGB 106. Since this meeting is before the first Academic Senate
191 meeting of the spring semester, there is not time to approve new Curriculum
192 Committee voting members and meeting quorum is imperative. Thank you!

193

194 **D. DEIA Updates/Info**

195

196 Dan Walsh reminded senators that a list of professional development opportunities
197 are available in the Professional Development SharePoint. Sam Abbas shared that as
198 a panelist at the DEIA workshop in San Francisco community colleges came together

199 to discuss how to find a way forward. The importance of DEIA and a vision for the
200 future was discussed.

201 Participants were grouped in heterogeneous groups based on experience with DEIA
202 to discuss campus experiences, plans, and areas that need support. There was a
203 discussion of Academic Senate requiring a specific amount of flex time to be
204 dedicated to DEIA experiences/professional development. Other takeaways, were
205 that administration needs to be trained on DEIA in order to effectively work with
206 faculty to help promote diversity, equity, inclusion and access in the classroom and
207 on campus. DEIA impacts everyone.

208 Sam will be putting together a DEIA workshop for faculty in the Spring.

209

210

211 **10. NEW BUSINESS**

212

213 **A. Sustainability I**

214

215 Dan Walsh shared that discussions have been ongoing with Morgan Barrows about
216 their outdoor classroom/lab. Certified Wildlife Habitat classroom/lab that is broken
217 into two phases (a map was shown to senators for reference) which is used in all
218 Environmental Science classes. Morgan shared that the goal of this habitat is to serve
219 the living laboratory representing different local ecosystems and it was certified in
220 2013.

221 This is an unfunded mandate which on a day-to-day basis is not a huge issue;
222 however, with uncertainty over the OTAS building, it has fallen into disrepair and
223 there is now a safety issue where restoration is needed. Funding was requested
224 through FMO to replace the bridge and it was repaired. The amphitheater is also in
225 need of restoration, but she has been told that it is not a priority for renovation. She
226 submitted another request for funding to help make the habitat more accessible and
227 usable for classroom and the community. Trailhead signs to also be replaced. She
228 has been told restoration of the amphitheater is off the table.

229 Some issues: People need to be educated since many think that California native
230 plants are dead when they are dormant. Also, this type of habitat is supposed to be
231 wild.

232 What's left: Phase A needs: replace amphitheater, shade structure, WiFi, accessibility,
233 and greenhouse). Phase B needs: it is not considered in the OTAS decision.

234 There are legal concerns about endangered species in the Certified Wildlife
235 Lab/Classroom area.

236 Taylor Brooks motioned that the Academic Senate recognize the Environmental
237 Studies Certified Wildlife Lab/Classroom as a dedicated and protected instructional

238 space and the Academic Senate will draft a resolution to address such in more detail.
239 Ann Marie Breslin seconded. The Academic Senate voted unanimously to recognize
240 the Environmental Studies Certified Wildlife Lab/Classroom as a dedicated and
241 protected instructional space and to draft a resolution to address such in more
242 detail.

243

244 **B. Sustainability II**

245

246 Dan Walsh shared the need to discuss/nominate an active senator to serve as the
247 Sustainability Senator. We need a faculty member to be a leader/point person in this
248 area.

249

250 Taylor Brooks nominated Morgan Barrows to serve as the Sustainability Senator.
251 Margot Lovett seconded. The Academic Senate voted unanimously to approve
252 Morgan Barrows to serve as the Sustainability Senator.

253

254 **C. Registration Start Dates**

255

256 Postponed.

257

258

259 **11. COMMITTEE REPORTS**

260

261 **A. Executive**

262

263 Frank Gonzalez shared his experience at the CPL conference he attended with a team
264 from Saddleback; he came home with a set of questions to answer in regards to our
265 campus and how we handle things. Increasing CPL is a part of Vision 2030 (CPL
266 through military training, AP tests/CLEP, ACE, career experience, and student created
267 portfolios). June Millovich explained the portfolio in more detail. Concern about how
268 this impacts faculty as far as time and compensation was asked. The contract allows
269 for compensation for outside duties. We need to take a look at the language used
270 since our BP/AR says the student must "be enrolled" whereas the state Title 5 regs
271 says "be registered" in order to access CPL benefits.

272

273 **B. College/Senate Committees**

274

275 DEIAC- Frank Gonzalez reported that a LGBTQ+ grant was received and faculty are
276 needed to work on the grant. Reach out to Susana Castellanos if interested.

277 **12. REPRESENTATIONAL AREA REPORTS**

278

279 None.

280

281

282 **13. ADJOURNMENT –**

283

284 Dan Walsh adjourned the meeting at 3:20pm.

285

286 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE](#)**

287 **[SHAREPOINT WEBSITE](#)**

288 AS Agenda - 04December2024

289 Agenda Item 4 - Minutes Draft from November 20, 2024

290 Agenda Item 6 - President's Report

291 **CONSENT CALENDAR ITEMS**

292 Curriculum:

293 Agenda Item 8A.1 - Proposed new credit course justifications for academic year 2025-26
294 (Spring)

295 Agenda Item 8A.2 - Proposed new credit courses for academic year 2025-26

296 Agenda Item 8A.3 - Proposed new credit programs for academic year 2025-26

297 Agenda Item 8A.4 - Proposed course revisions and deletions for academic year 2025-26

298 Agenda Item 8A.5 - Proposed program revisions for academic year 2025-26

299 Agenda Item 8A.6 - Proposed program deletions for academic year 2025-26

300 **OLD BUSINESS**

301 Agenda Item 9A - Approval of Faculty to Serve on Committees

302 Agenda Item 10C - Registration Start Dates-Discussion regarding advantages/disadvantages
303 of early registration dates - postponed

304 **KEYWORDS**