

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

October 16, 2024

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		50	Division of Instructional Support and Teaching	
9	Dan Walsh, President	Present	51	Innovations	(1)
10	Frank Gonzalez, President-Elect	Present	52	Jenny Langrell	Present
11	Margot Lovett, Ph.D., Past President	Present	53		
12	Michelle Gustafson, Vice President-		54	Division of Kinesiology & Athletics	(2)
13	at-Large	Present	55	Brandee Craig	Present
14	Michelle Duffy, Ed.D., Recorder	Absent	56	BJ McNicol	Absent
15			57		
16	School of Arts, Media, Performance & Design (5)		58	School of Science, Technology Engineering and	
17	Maria Mayenzet	Present	59	Math	(7)
18	Nils Taylor	Absent	60	Jeff Barnett	Absent
19	Geoffery Munger	Present	61	Jim Repka	Present
20			62	Michele Rousseau	Present
21	School of Business and Industry (3)		63	Morgan Barrows	Present
22	Emily Quinlan	Present	64	Sam Abbas	Present
23	Taylor Brooks	Present	65	Sumaya McCleave	Present
24	Lisa Inlow	Absent	66	Todd Brei	Present
25			67		
26	Division of Counseling Services and Special		68	Associate Faculty	(4)
27	Programs (5)		69	Bruce Gilman	Present
28	Ann Marie Breslin	Absent	70	Dave Giordano	Absent
29	Casey Eyman	Present	71	Eva Marie Rodriguez Morris	Absent
30	Jennifer Rachman	Present	72	Wonderful Nancy Allah	Present
31	Mike Long	Present	73		
32	Sarah Chang	Present	74	Shared Governance Group Representative	
33			75	Jenny Langrell, Faculty Assoc.	Present
34	Division of Extended Learning (1)		76	Erlynn Ballo, Classified Senate	Present
35	Jill Ibbotson	Present	77	Erlynn Ballo, CSEA	Present
36	Stacy Eldred, Alt	Present	78	Yassen Alkhafaji, ASG	Present
37			79		
38	School of Health & Wellness (3)		80	Guests:	
39	Nahid Meshkin	Present	81	Yadira De La Cruz	
40	James Major	Present			
41					
42	School of Humanities and Social Sciences (9)				
43	Anwar Hijaz	Present			
44	April Cabbage (Alt)	Present			
45	Christina Smith	Present			
46	Emily Blumenthal	Present			
47	Jennifer Hedgecock	Present			
48	Mako Tanaka	Present			
49	Poly Zweigle	Absent			

82 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

83
84 **MINUTES**

85
86 October 16, 2024
87 2:00 p.m. to 4:00 p.m.
88

89
90 **1. CALL TO ORDER**

91
92 The meeting was called to order at 2:01 pm.
93

94
95 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

96
97 Dan Walsh, Academic Senate President, asked senators and guests to introduce
98 themselves and share the area being represented. No new senators were present at the
99 meeting.

100
101
102 **3. ADOPTION OF AGENDA**

103
104 Morgan Barrows moved to adopt the agenda with the flexibility to move items to
105 accommodate guests. Margot Lovett seconded. The Academic Senate unanimously
106 approved the adoption of the agenda.
107

108
109 **4. ADOPTION OF MINUTES FROM October 2, 2024.**

110
111 Jim Repka moved to adopt the minutes from the previous meeting. Sumaya McCleave
112 seconded. The Academic Senate approved the adoption of the minutes.
113

114 **5. PUBLIC COMMENTS**

115
116 Sarah Chang expressed her gratitude to everyone who participated in the recent
117 Transfer Fair, which featured 72 colleges and attracted 300 students.
118

119
120 **6. PRESIDENT’S REPORT**

121
122 Dan Walsh informed senators of the following:

- 123
 - Ongoing discussions with the executive board regarding the use of Banner.

- 124 • Meeting is scheduled with Dr. Christopher McDonald and College President to
125 address any potential issues with Banner.
- 126 • Saddleback College is actively seeking vendors for a coffee cart that will be
127 opening in the International Student Office. The coffee cart launch is expected
128 to coincide with the completion of the quad, which will include outdoor seating
129 in that area.
- 130 • Faculty will oversee chair selection, with any removal requiring legitimate cause
131 and consultation with the academic senate and faculty association.

132

133

134 **7. CONSTITUENCY GROUP REPORTS**

135

136 **A. Faculty Association**

137

138

139

140

141

141 **B. Student Government**

142

143

Yassen Alkhafaji is the new ASG representative. Nothing to add.

144

145

145 **C. Classified Senate/Association**

146

147

148

149

150

151

Erlynn Ballo shared classified Senate will not be leading the First Gen Days this year. First Gen Day is scheduled for Tuesday, November 12. The Caring Campus initiative recently hosted an event focused on elevating campus culture, and their next presentation will cover the topic of AI.

152

152 **D. California School Employees Association**

153

154

155

156

157

158

158 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

159

160

160 **A. Curriculum**

161

162

163

164

165

Taylor Brooks motioned to adopt the Consent Calendar items. Seconded Margot Lovett. The Academic Senate voted unanimously to adopt the Consent Calendar items. All approved.

166 **9. OLD BUSINESS**

167

168 **A. Approval of Faculty to Sit on Committees**

169 Margot Lovett motioned to approve the Faculty to Sit on Committees. Seconded Jim
170 Repka. The Academic Senate voted unanimously to approve the Faculty to Sit on
171 Committees.

172

173 **B. Board Policies/Administrative Regulations Update**

174

175 Dan Walsh shared that the follow ARs/BPs are going to the BPARC meeting on October
176 25th:

177 **1. BP/AR 4410 Honorary Degrees:** changing from the Trustees to Board of Trustees

178 **2. BP 4400 Community Education Programs:** no change information only

179 **3. AR 7210 Academic Assignments for Management Team:** if an administrator
180 wants to teach a class they need permission from Academic Senate; senate will
181 reach out to the chair

182 **4. AR 7345 Catastrophic Leave Program:** Dan encourages everyone to look at this
183 AR.

184 **5. BP 7350 Resignations:** Single change at the end, encourages employees to have
185 an exit interview when they leave their job.

186

187 **C. Curriculum Update**

188

189 Anwar Hijaz shared the following information from Curriculum Chair Michelle Duffy:

- 190 • AB 1111 Common Course Numbering (CCN)
 - 191 ○ Phase I courses: All course revisions have been submitted to Curriculum
 - 192 and are ready to move forward for local approval before being sent to the
 - 193 state for chaptering.
 - 194 ○ Phase II courses: Deans and department chairs were emailed about the
 - 195 upcoming convenings and course surveys

196

- 197 • The next window for submission of new courses and programs is in the spring.

198

199 **D. Senate Bylaws Update**

200

201 Dan Walsh presented the Bylaws of the Academic Senate of Saddleback College,
202 highlighting recent changes. The term for the President has been reverted to a two-year
203 term, and no formal vote is necessary if only one faculty member submits their
204 candidacy. Additionally, Item 9 now includes a section on Committee Chairs. Dan
205 clarified that while no voting will take place today, Senators are encouraged to propose
206 additions and changes, with a vote on the Bylaws scheduled for the next meeting.

207

208

209 **10. NEW BUSINESS**

210

211 **A. Fall 2024 ASCCC Plenary**

212

213 Dan Walsh shared that the ASCCC meets twice a year to serve two main purposes: to
214 provide educational opportunities and to create resolutions that guide and advocate
215 for California Community Colleges. This year's meeting will be held on November 7th
216 and 8th in Visalia, California. One of the proposed resolutions aims to clarify Student
217 Learning Outcomes (SLOs). Margot Lovett discussed the difference between course
218 objectives and student learning outcomes, highlighting how this resolution will address
219 existing confusion.

220 Dan encouraged everyone to review the resolutions, which will be posted on the
221 ASCCC website on October 24th. Frank Gonzalez inquired how SLO resolutions might
222 affect common course numbering. Margot acknowledged this as an important question
223 that needs further exploration, noting that Michelle Duffy could provide more insight.
224 Bruce Gilman asked whether there is public access to the ASCCC meeting. Dan
225 responded that there is no public access, but the Area D meeting is open to the public,
226 and he can share the link.

227

228 **B. Topics for Future Senate Meetings**

229

230 Dan Walsh initiated a conversation about upcoming meetings and asked: What topics
231 do the Senators want to see brought up, addressed, presented, etc., at future
232 Academic Senate meetings? Examples mentioned included AI and DEIA, which is a
233 campus-wide initiative. Margot Lovett clarified that for a topic to be included on the
234 agenda, it must fall under the Senate's purview as outlined in the 10 + 1. Senators are
235 encouraged to email Dan Walsh with any topics they would like to cover.
236 Morgan Barrows expressed a desire for more information about ATEP and who is
237 responsible for making decisions regarding the program.

238

239

240 **11. COMMITTEE REPORTS**

241

242 **A. Executive**

243

244 None.

245

246 **B. College/Senate Committees**

247

248 **Middle College Task Force:** Margot Lovett provided an update on the Middle College,
249 noting that task force is small, and individuals will be appointed to the committee as
250 needed. Nancy Allah requested that information about what the Middle College to be

251 shared on SharePoint, as many people are unclear on the topic. Margot agreed to bring
252 this suggestion to the task force.

253

254 Morgan Barrows shared that the Chancellor’s Planning Commission is responsible for
255 updating both the Facility Master Plan and the Strategic Plan. A survey will be sent out
256 to all faculty and staff at the end of October, and everyone is encouraged to complete it
257 if they have any concerns. Additionally, there will be a campus visioning session on
258 Friday, October 18th, from 9:30 AM to 1:30 PM in the ATEP Lobby. Drop-ins are
259 welcome at any time during the session. The Strategic Plan is set to be implemented
260 through 2030.

261

262 **Outreach:** Taylor Brooks announced that Discover Saddleback is scheduled for April
263 22, 2025, from 11 AM to 2 PM, aimed at welcoming local high schools. Additionally,
264 Immigration Family Night will take place on April 2, 2025, from 5:30 PM to 8:30 PM. The
265 next outreach meeting is set for February 12, 2025, from 11 AM to 12 PM.

266 **College Foundation:** Morgan Barrows reminded everyone about the Saddleback
267 College Foundation Gala taking place on Friday, October 25th, at the Ritz Carlton.

268 **Calendar Committee:** Dan Walsh provided an update on the Calendar Committee,
269 stating that two versions of the calendar will soon be shared. The committee plans to
270 present these to IVC in hopes of reaching an agreement before meeting with the
271 district. Further information will be provided soon.

272

273

274 **12. REPRESENTATIONAL AREA REPORTS**

275

276 **Counseling and Special Programs:** Sarah Chang announced that National Transfer
277 Week will be held from October 21 to 25. She encouraged everyone to wear alumni gear
278 on Wednesday, as there will be various events taking place throughout the week.

279

280

281 **13. ADJOURNMENT –**

282

283 Dan Walsh adjourned the meeting at 3:10 PM

284

285 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE](#)** 286 **[SHAREPOINT WEBSITE](#)**

287 AS Agenda - 16October2024

288 Agenda Item 4 - Minutes Draft from October 02, 2024

289 Curriculum:

290 Agenda Item 8A.1 - New Community Education programs/workshops for Spring 2025

291 Agenda Item 8A.2 - Proposed new noncredit program justification for academic year 2025-26-Spring

292 Agenda Item 8A.3 - Proposed new noncredit course justification for academic year 2025-26-Spring

293 Agenda Item 8A.4 - Proposed new credit program justifications for academic year 2025-26-Spring

- 294 Agenda Item 8A.5 - Proposed new credit course justifications for academic year 2025-26-Spring
- 295 Agenda Item 8A.6 - Proposed new credit program for academic year 2025-26
- 296 Agenda Item 8A.7 - Proposed course revisions and deletions for academic year 2025-26
- 297 Agenda Item 8A.8 - Proposed family deactivation for academic year 2025-26
- 298 Agenda Item 8A.9 - Proposed program revisions for academic year 2025-26
- 299 Agenda Item 9A - Approval of Faculty to Serve on Committees
- 300 Agenda Item 9B - Board Policies/Administrative Regulations Update
- 301 Agenda Item 9D - Senate Bylaws Update
- 302 Agenda Item 10A - Fall 2024 ASCCC Plenary
- 303 **KEYWORDS**