



# FOUNDATION

## BOARD OF DIRECTORS

Thursday, December 12, 2024, at 8:30 a.m. – 10:00 a.m.

Arroyo Trabuco O’Neill’s Restaurant

### MEETING MINUTES

Present:	M. Mahboob Akhter Anthony Ferry Brendan O’Donnell Mark Schwartz Elizabeth McCann, staff Emily Cramer, staff	Erlynn Ballo Scott Kitcher Dr. Terri Rydell Dr. Elliot Stern Paula Barrow, staff	Cara Davidoff Jim Leach Dr. Lisa Schenitzki Kristian Suazo Andrew Hom, staff
Absent:	Dr. Morgan Barrows	Isaiah Henry	Kevin Middleton

1. Meeting called to order at 9:01 a.m. Quorum achieved.
2. Board Development Committee – Jim Leach
  - Mindy Luebs, a Saddleback graduate, is in our potential board member pipeline; she is head of nursing at Mission Hospital
3. Consent Agenda (Action): Approved
  - October 17, 2024, meeting minutes
  - Gifts received (11/1/24-11/30/24)
 Motion made by Jim Leach, seconded by Anthony Ferry – motion approved with correction to meeting minutes Item 7, second bullet point: change the word “contact” to “contract”.
4. Finance Committee Updates – Anthony Ferry
  - Our portfolio is around \$10 million.
  - Great performance across the board, small cap specifically.
  - The election had no impact from proposed policy changes.
  - All line items are on track, good across the board.
  - As of September 30, the portfolio reached \$10.4 million.
5. Faculty Representative Report – Dr. Morgan Barrows (absent – no report)
6. Associated Student Government (ASG) Report – Kristian Suazo
  - Just finished meetings for the semester.
  - Have selected members going to the ASEC conference in March.
  - Elizabeth McCann thanked ASG for their scholarship match donations each year.
7. Classified Senate Report – Erlynn Ballo
  - CSEA was in contract negotiations. They have closed their contract and approved lifetime medical supplemental support for all retired classified that have worked in the District for 10 years or more. This is comparable to what faculty and managers receive.
  - Caring Campus is working on the five behaviors that increase student retention, and the program is doing well. Bringing this culture to campus with the support of Dr. Stern.

- Classified Senate is supporting students through the wrapping paper drive. The Student Services Department has partnered with Toys for Tots to invite student parents, with need, to choose and wrap toys for their kids. This meets an emotional need for the children.
    - Need wrapping paper and bows for four event dates.
  - Figuring out how to bring Professional Development to the classified employees.
    - Pushing folks to apply for off-campus conference funding.
  - Have enough in the Classified Senate account to award a scholarship this year. Will work with Emily Cramer to make this happen.
  - Received an AANAPI (Asian American and Native American Pacific Islander) Grant awarded through the Community College system. We will focus on students of Asian American and Native American Pacific Islander descent by bringing cultural events to the entire campus starting with the Lunar New Year in January, other events throughout the semester and the Asian American heritage month in April/May.
8. SOCCCD District Report – Dr. Terri Rydell
- Most important to report, solidified all the contracts. Was impressed with the hard work by CSEA on the classified contract.
  - Board members, Carolyn Inmon and Ryan Dack, were re-elected and Lisa Bartlett is the new Trustee taking over for retiree Trustee Barbara Jay.
    - Lisa Bartlett is an alum of Saddleback and strongly connected with Saddleback College. She chose Saddleback College to give her excess funds which sustained our emergency relief funds.
9. President’s Report – Dr. Elliot Stern
- Promise is a program where students enter our college in a cohort, do not pay fees and receive wrap around support.
    - Promise is successful in increasing student persistence and success.
  - Caring Campus are five behaviors that have been shown in national research to support students.
    - Making behaviors intentional is key to Caring Campus.
    - Increase the level of intentionality so all students have the same positive experiences with any of us.
  - Another theme for the year is moving from passive to active support.
    - No longer wait for students to come to us. We now do a survey when students enroll, ask about their needs, and in 24 to 48 hours they receive a response.
    - Counseling model will begin checking in with students at specific check points. Students see a counselor to make a plan and keep track of where they are going on their academic journey.
  - In 2025 we will have a number of Grand Openings and ribbon cuttings.
    - New quad will be completed in March.
    - Saddleback ATEP will open in spring.
    - New Math and Computer Science Building will be complete next fall semester.
    - The softball field Grand Opening will happen at the homecoming game.
    - A butterfly mural will be painted on the side of the BGS building facing the quad.
    - The McKinney Theatre WONDER sign will have a new 3D sign design, with seating, completed by fall semester.
  - Housing Development inquiry – Facility Mater Plan for housing is set to begin design phase of construction in about seven years from now. Will build 400 units at half market rates. Did not get a state grant and will be utilizing local funds.
10. Foundation Report – Elizabeth McCann
- The Gala was fantastic. Thanked all the Board members for their support, especially Anthony Ferry, the Title Sponsor.
    - Made just shy of \$290,000, same as 2019.
    - Outlier year happens every seven years. Last year was our outlier year.
    - Table sponsor was a record year, surpassed last year by almost \$10,000.

- Thanked Mitch Haeri, who purchased six tables for his robotics team.
  - Silent and Live auctions did well. Overall, a fantastic year.
  - Grateful for AMPD's support.
  - Dr. Terri Whitt and Liz McCann thanked the Foundation team for all their work.
  - Next Gala will be on Saturday, October 11, 2025, at Saddleback at ATEP in Tustin.
  - We have a very busy spring
    - January will start with the roll out of the new scholarship platform on January 2<sup>nd</sup> and will close on February 23.
    - Foundation Giving Day for employees is February 12.
    - Giving Day for external donors is February 10-14.
    - RX3 Flag Football fundraising tournament happens in March.
    - President Circle event at ATEP will be in April.
    - The Scholarship Ceremony will be in May.
    - The first Employee Giving fundraising event will happen in June.
11. Adjourned meeting at 10:03 a.m.