

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, January 14, 2025

The meeting starts promptly at **3:00PM in AGB 106**

1. **Approval of Minutes – November 26, 2024, p. 3-7**
2. **Approval of Agenda**
3. **Public Comments** – Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
4. **Chair's Report**
5. **Curriculum Committee Training – Information Item**
6. **Proposed Taxonomy Changes for Culinary (Baking and Pastry) for 2025-26 – Information Only Item, p. 8**
7. **Proposed New Credit Course Justifications for Academic Year 2026-27 – Information Item, p. 9-17**
 - A. ES 603H (3H) – Honors Introduction to Chicax and Latinx Studies
 - B. ES 607 (7) – Introduction to African American Studies
 - C. ES 608 (8) – Introduction to Asian American Studies
8. **Proposed Course Revisions (N 170L, 171L, 172L, 173L, 174L, 176L) for Academic Year 2025-26 [Requisite changes for N 170L and N 171L were previously approved on 10/22/2024] – Information and Action Item, p. 18-19**
 - A. Prerequisite change
 - a. N 170L – prereq from ~~BIO 11, BIO 12, BIO 15 with a grade of "C" or better and ENG 1A or ENG 1AH and official admission to the nursing program~~ to BIO 11, BIO 12, BIO 15 with a grade of "C" or better and ENGL C1000 or ENGL C1000H and official admission to the nursing program
 - B. Recommended preparation change
 - a. N 171L – rec prep from ~~PSYC 1 and completion of or concurrent enrollment in N160 and N165 with a grade of a "C" or better~~ to PSYC C1000 or PSYC C1000H and completion of or concurrent enrollment in N160 and N165 with a grade of a "C" or better
 - C. Remaining course changes
9. **Proposed Course Revisions (Grade Option for BUS 405NC and BUS 472NC) for Academic Year 2024-25 – Consent Item, p. 20**
10. **Proposed Program Revision (Architecture Certificate of Achievement) for Academic Year 2025-26 – Consent Item, p. 21-22**
11. **Proposed Program Deletions for Academic Year 2025-26 – Consent Item, p. 23-26**
 - A. Retail Management Certificate of Achievement
 - B. Retail Management A.S. degree
12. **Representational Area Reports (if time allows)**
13. **Announcements**
 - A. The next Curriculum Committee meeting is on Tuesday, January 28th at 3pm in AGB 106.
 - B. The first GE Committee meeting of the spring semester is on Tuesday, January 28th at 4pm in AGB 106.
 - C. The deadline to submit new course and program intents for academic year 2026-27 is January 24th.

**SADDLEBACK COLLEGE
CURRICULUM COMMITTEE**

AGENDA (Continued)

- 14. Public Interest Announcements (if time allows)**
- 15. Adjourn**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "*No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

Attendance

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, November 26, 2024

Curriculum Team and Leadership in Attendance

- | | |
|----------------------|-----------------------|
| 1. Michelle Duffy | Curriculum Chair |
| 2. Stephanie Di Alto | Curriculum Specialist |
| 3. Aimee Tran | Articulation Officer |

Curriculum Team and Leadership in Absence

- | | |
|---------------------|-----|
| 1. Tram Vo-Kumamoto | VPI |
|---------------------|-----|

Voting Members in Attendance

- | | |
|--------------------------|------------------------------------------------|
| 1. Jessica Beck | Extended Learning |
| 2. Linda Call | Health and Wellness |
| 3. Deborah Chau | Counseling and Special Programs |
| 4. Tom DeDonno | Business and Industry |
| 5. Beau Ewan (alternate) | Humanities and Social Sciences |
| 6. Farida Gabdrakhmanova | Arts, Media, Performance, and Design |
| 7. Annie Gilbert | Extended Learning |
| 8. Susan Miller | Health and Wellness |
| 9. June Millovich | Humanities and Social Sciences |
| 10. Jennifer Rohles | Kinesiology & Athletics |
| 11. Brooke Sauter | Counseling and Special Programs |
| 12. Carolyn Seaman | Instructional Support and Teaching Innovations |
| 13. Tamara Sison | Science, Technology, Engineering, and Math |
| 14. Michelle Weckerly | Business and Industry |
| 15. Karla Westphal | Science, Technology, Engineering, and Math |

Voting Members Absent

- | | |
|----------------------------------------------|--------------------------------------|
| 1. Mike Bennett | Kinesiology & Athletics |
| 2. Ari Grayson | Arts, Media, Performance, and Design |
| 3. Carmenmara Hernandez-Bravo (rep. by alt.) | Humanities and Social Sciences |

Administrators in Attendance

- | | |
|------------------|--------------------------------|
| 1. Jessica Kaven | Humanities and Social Sciences |
|------------------|--------------------------------|

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, November 26, 2024

The meeting starts promptly at **3:00PM in AGB 106**

1. **Approval of Minutes – November 12, 2024, p. 5-10**
 - **First: Susan Miller**
 - **Second: Tom DeDonno**
 - **Motion passed**
2. **Approval of Agenda**
 - **First: Linda Call**
 - **Second: June Millovich**
 - **Motion passed**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
 - **There were no public comments.**
4. **Chair's Report**
 - **The resolution recently brought to Fall Plenary (Resolution 101.01 F24 Adopt Using Outcomes for the Course Outline of Record in Title 5), which called for placing outcomes on the COR rather than objectives is not moving forward.**
5. **Curriculum Committee Training – Information Item**
 - **There was no training.**
6. **Proposed Course Revisions (to Reflect Course Prefix/Number Change for Recommended Preparation Course) for Academic Year 2025-26 – Information and Action Item, p. 11-12**
 - **Item 6A – Recommended preparation change for AEFN 789NC, 790NC, and 791NC – the prefix and number for the recommended preparation course is being updated**
 - **First: Jennifer Rohles**
 - **Second: Brooke Sauter**
 - **Motion passed**
7. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Spring) – Action Item, p. 13-18**
 - **These courses will be included in the Data Analytics Certificate of Achievement and Business Data Analytics and Database A.S. degree.**
 - A. CIMA 633 (233) – Business Applications with Artificial Intelligence
 - **First: Linda Call**
 - **Second: June Millovich**
 - **Motion passed**
 - B. CIMA 636 (136) – Introduction to Machine Learning
 - **First: Michelle Weckerly**
 - **Second: Tom DeDonno**
 - **Motion passed**
8. **Proposed New Credit Program Justifications for Academic Year 2026-27 – Action Item, p. 19-23**
 - **These three new programs are being developed following research via industry and educational outreach and at the recommendation of an advisory board.**
 - A. Games and Interactive Media - Art Certificate of Achievement
 - B. Games and Interactive Media - Design Certificate of Achievement
 - C. Games and Interactive Media A.S. Degree
 - **Motion to not move forward with these 3 new program proposals from Tom DeDonno**
 - **Motion to not move forward seconded by Michelle Weckerly**

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA (Continued)

- Discussion – Tom explained that he met with the Graphic Design faculty twice regarding the proposed new programs and affiliated courses. He identified several concerns including: some TOP codes for courses don't seem appropriate; there are two types of technology - sunrising (AI, Data Analytics) and sunseting (game design, which has had 7 bubbles); completers are not likely to get a job in game development or game design, this would require a bachelor's degree; there are presently more people with skills than the field needs; the proposed programs don't align with UCI's program which is problematic as this is where most students would be likely to transfer. Michelle Duffy explained that the curriculum was modeled after UC Santa Cruz and that discussion has occurred with UCSC.
 - The motion to not move forward was changed to a motion to table by Tom. Michelle Weckerly seconded.
 - Motion to table the new program justifications passed unanimously.
9. **Proposed New Credit Course Justifications for Academic Year 2026-27 – Action Item, p. 24-79**
- These courses will be included in the new Games and Interactive Media - Art Certificate of Achievement, Games and Interactive Media - Design Certificate of Achievement, and Games and Interactive Media A.S. degree (agenda item 8).
 - Tom DeDonno motioned to table items 9A through 9P; Michelle Weckerly seconded.
 - Motion to table the 16 new course justifications passed unanimously.
- A. GD 601 (51) – History of Games
 - B. GD 602 (52) – Games and Society
 - C. GD 603 (53) – Introduction to Game Design
 - D. GD 604 (54) – Play Studies
 - E. GD 605 (55) – Character Design
 - F. GD 606 (56) – Environment Design
 - G. GD 607 (57) – Interaction Design
 - H. GD 608 (58) – Interactive Storytelling
 - I. GD 609 (59) – 3D Modeling
 - J. GD 610 (60) – Character Modeling
 - K. GD 611 (61) – 3D Animation
 - L. GD 612 (62) – Analog Games
 - M. GD 613 (63) – User Experience Design
 - N. GD 614 (64) – Level Design
 - O. GD 615 (65) – World Building
 - P. GD 616 (66) – Capstone Game
10. **Proposed New Credit Courses (Culinary, Hospitality, & Restaurant Management) for Academic Year 2025-26 – Action Item, p. 80-81**
- **Item 10A – New prerequisite for CUL 606 (206), 608 (208), 649 (249), 660 (260), 663 (263), 665 (265), 667 (267), 670 (270), 675 (275)**
 - First: June Millovich
 - Second: Linda Call
 - Motion passed
 - **Item 10B – Approval of new credit courses**
 - First: June Millovich
 - Second: Linda Call
 - Motion passed
11. **Proposed New Credit Programs for Academic Year 2025-26 – Action Item, p. 82-85**
- These stackable awards are being developed to provide specialized training in baking and pastry arts.
- A. Introduction to Baking and Pastry Certificate of Achievement
 - First: Carolyn Seaman
 - Second: Tom DeDonno
 - Motion passed
 - B. Advanced Baking and Pastry Certificate of Achievement

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- **First: Carolyn Seaman**
 - **Second: Michelle Weckerly**
 - **Motion passed**
- C. Advanced Baking and Pastry A.S. Degree
- **First: Carolyn Seaman**
 - **Second: Michelle Weckerly**
 - **Motion passed**
- 12. Proposed Course Revisions (CWE, FN) for Academic Year 2025-26 – Action Item, p. 86-90**
- **Item 12A – New prerequisite for CUL 285**
 - **First: Brooke Sauter**
 - **Second: Carolyn Seaman**
 - **Motion passed**
 - **Item 12B – Prerequisite changes for CUL 120, 160, 182, 201, 210, 220, 222, 223, 226, 227, 228, 230, 232, 236, 201, 244, 245, 246, 250, and 251**
 - **First: June Millovich**
 - **Second: Tamara Sison**
 - **Motion passed**
 - **Item 12C – Recommended preparation changes for CUL 110, 182, 201, and 245**
 - **First: Linda Call**
 - **Second: Annie Gilbert**
 - **Motion passed**
 - **Item 12D – Remaining course changes**
 - **First: Linda Call**
 - **Second: Annie Gilbert**
 - **Motion passed**
- 13. Proposed Course Revision and Deletions for Academic Year 2025-26 – Consent Item, p. 91**
- **First: Karla Westphal**
 - **Second: June Millovich**
 - **Motion passed**
- 14. Proposed Program Revisions for Academic Year 2025-26 – Consent Item, p. 92-159**
- **First: Tom DeDonno**
 - **Second: Susan Miller**
 - **Motion passed – the proposed revisions to the Advanced Culinary Arts Certificate of Achievement, Advanced Culinary Arts A.S. degree, Advanced Fashion Design and Apparel Manufacturing Certificate of Achievement, Aging Studies Certificate of Achievement, Aging Studies Interdisciplinary Certificate of Achievement, Basic Culinary Arts Certificate of Achievement, Basic Culinary Arts A.S. degree, Basic Culinary Skills Certificate of Completion, Biomedical Illustration Certificate of Achievement, Business Data Analytics and Database A.S. degree, Catering Certificate of Achievement, Catering A.S. degree, Community Health Worker Certificate of Achievement, Costuming Certificate of Achievement, Data Analytics Certificate of Achievement, Ecological Restoration Certificate of Achievement, Economics A.A. degree, Environmental Studies A.A. degree, Event Planner Occupational Skills Award, Fashion Design Certificate of Achievement, Fashion Design A.S. degree, Fashion Display and Presentation A.S. degree, Fashion Merchandising Certificate of Achievement, Fashion Merchandising A.S. degree, Fashion Stylist Occupational Skills Award, Fashion Technology Occupational Skills Award, General Electronic Technology Certificate of Achievement, General Electronic Technology A.S. degree, Hospitality Management Certificate of Achievement, Hospitality Management A.S. degree, Kinesiology A.A. degree, Kinesiology - Exercise Science A.A. degree, Medical Laboratory Technician Certificate of Achievement, Medical Laboratory Technician A.S. degree, Sustainable Fashion and Social Entrepreneurship Occupational Skills Award, Travel and Tourism Certificate of Achievement, Travel and Tourism A.S. degree, Visual Display and Presentation Certificate of**

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA (Continued)

Achievement, and Water Resources and Conservation Certificate of Achievement were approved

15. **Proposed Program Deletions for Academic Year 2025-26 – Consent Item, p. 160-164**
 - **First: June Millovich**
 - **Second: Linda Call**
 - **Motion passed – the proposed deletion of the Athletic Training Occupational Skills Award, Family Childcare Certificate of Completion, and Infant Toddler Teacher Certificate of Achievement was approved**
16. **Representational Area Reports (if time allows)**
 - **June Millovich shared that she has been accepted to be on the CCN team for child growth and development.**
17. **Announcements**
 - A. The first Curriculum Committee meeting of the spring semester is on Tuesday, January 14th at 3pm in AGB 106.
 - B. The last GE Committee meeting of the fall semester is today, Tuesday, November 26th, at 4pm in AGB 106.
 - C. The deadline to launch new course proposals for implementation in Spring 2026 is December 6th.
 - D. The deadline to submit new course and program intents for academic year 2026-27 is January 24th.
18. **Public Interest Announcements (if time allows)**
 - **None**
19. **Adjourn**
 - **The meeting adjourned at 3:35pm.**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “*No action or discussion shall be undertaken on any item not appearing on the posted agenda*”, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....



SCH/DIV	School/Division	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE	CERTIF UNIQUE ID	DEGREE UNIQUE ID
BI	Business & Industry	FOODS CULHRM	Foods Culinary, Hospitality, & Restaurant Management	ADVBAK	Advanced Baking and Pastry	ADVBAK	Advanced Baking and Pastry	1306.30	pending approval	pending approval
				FOODCL ADVCUL	Culinary Arts Advanced Culinary Arts	FOODCL ADVCUL	Culinary Arts Advanced Culinary Arts	1306.30	22903	04119
				FOODCT	Food Catering	FOODCT	Catering	1306.30	22902	09869
				FOODPR	Food Preparation	FOODPR	Food Preparation	1306.00		
				FOODSN	Foods	FOODSN	Foods	1306.00 1306.30	22900	04093
				FOODSV BASCUL	Food Service Basic Culinary Arts	FOODSV BASCUL	Food Service Basic Culinary Arts	1306.30	22904	04094
				HOSPTY	Hospitality	HOSPTY	Hospitality	1307.00	41673	41674/40 326
						FBMGMT	Food and Beverage Management	1307.10		
				INTBAK	Introduction to Baking and Pastry	INTBAK	Introduction to Baking and Pastry	1306.30	pending approval	

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 9/19/2024	Prepared & Submitted by: Claire Cesareo
Department: Ethnic Studies	Course Prefix & Number 600: ES 603H (ES 3H)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	Claire Cesareo _____ Print Name	 Signature, Faculty Requestor
Click to enter date	Claire Cesareo _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	<u>Christina Hinkle</u> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: HON INTRO CHIC LAT STUD
Honors Introduction to Chicanx and Latinx Studies		
Units: 3	Lec hrs: 3	Lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 2203.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E

1. Anticipated first term of offering: Fall Spring Year 2026

2. Catalog Description:
 Course is an introduction to the historical and contemporary experiences of Chicanx and Latinx peoples in the United States. It explores past and current issues within the historical context of U.S. colonialism and imperialism, such as race and racism, intersectionality, racial capitalism, white supremacy, immigration, settler colonialism, self-determination, racial formation, civil rights, and anti-racist struggles. This honors course will be enriched through limited class size, seminar format and an extensive research project. Credit may be earned in either ES 3 or ES 3H, but not both.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: [Click here to enter text.](#)
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: [Click here to enter text.](#)

- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Course is being proposed to expand the offerings of the Ethnic Studies program.

6. Course Requisites:

List all requisites*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Ethnic Studies AA

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

The college has all the necessary resources to offer this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

Introduction to Chicano and Latino Studies	CHLS 100	Cal State Long Beach	Click	Required for	Chicano and Latino Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Introduction to Chicano/Latino Studies	CHC/LAT 61	Click here to enter text.	UC Irvine	Required for	Chicano/Latino Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Introduction to Chicana/Chicano Studies: History and Culture	CCSA10A	Click	UCLA	Required for	Chicana/o and Central American Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.



	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x

**SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL

Date: 9/19/2024	Prepared & Submitted by: Claire Cesareo
Department: Ethnic Studies	Course Prefix & Number 600: ES 607 (ES 7)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	Claire Cesareo _____ Print Name	 Signature, Faculty Requestor
Click to enter date	Claire Cesareo _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	<u>Christina Hinkle</u> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)		Short Title: INTRO AFRICAN AM STUD
Introduction to African American Studies		
Units: 3	Lec hrs: 3	Lab hrs: Click here to enter text.
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 2203.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E

1. Anticipated first term of offering: Fall Spring Year 2026

2. Catalog Description:
 Course examines the African American experience, focusing on the social, cultural, political, and historical contributions of Black people in the United States. Students will explore the intersections of race, class, gender, and sexuality, examining how these identities have shaped the lived experiences of African Americans. Central to this course are themes of Blackness, resistance, agency, and social justice, as students critically engage with concepts such as racial formation, the institution of slavery, systemic racism, colonialism, intersectionality, and the cultural expressions of African Americans. By the end of this course, students will be able to analyze contemporary racial issues and recognize their historical roots.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here: N/A

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Course is being proposed to expand the offerings of the Ethnic Studies program.

6. Course Requisites:

List all requisites*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Ethnic Studies AA

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

The college has all the necessary resources to offer this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

Introduction to African American Studies	AFAM 107	at	CSU Fullerton	Click	Required for	African American Studies
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
African American Studies	AFRAM 40A	at	Click here to enter text.	UC Irvine	Required for	African American Studies
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Intro - African American Studies	BL ST 1	at	Click	UC Santa Barbara	Required for	Black Studies
Course Title	Course No.		CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.



	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x

**SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT**

NEW COURSE PROPOSAL

Date: 9/16/2024	Prepared & Submitted by: Claire Cesareo
Department: Ethnic Studies	Course Prefix & Number 600: ES 608 (ES 8)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	Claire Cesareo _____ Print Name	 Signature, Faculty Requestor
Click to enter date	Claire Cesareo _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	<u>Christina Hinkle</u> Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) Introduction to Asian American Studies	Short Title: INTRO ASIAN AM STUDIES	
Units: 3	Lec hrs: 3	Lab hrs: Click here to enter text.
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 2203.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E

1. Anticipated first term of offering: Fall Spring Year 2026

2. **Catalog Description:**
 Introduction to the field of Asian American Studies, this course will investigate the histories and experiences of Asian Americans and Pacific Islanders from the 1700s to the contemporary era using the lens of ethnic studies and focusing on several key themes including race and racism, gender, labor, migration, citizenship, war, militarism, colonialism and imperialism, diaspora, cultural representations, self-determination, decolonization, civil rights, and social movements. The course will also focus on how Asian Americans and Pacific Islanders negotiate their intersectionality and the structural forces confronting them. Students will learn how to critically analyze events, histories, cultures, experiences, and epistemologies of Asian Americans and Pacific Islanders, as well as identify struggles of racial and social justice.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:
N/A

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Course is being proposed to expand the offerings of the Ethnic Studies program.

6. Course Requisites:

List all requisites*:

Prerequisite: [Click here to enter text.](#)

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment: [Click here to enter text.](#)

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Ethnic Studies AA

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: [Click here to enter text.](#)

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

The college has all the necessary resources to offer this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

History of Asians in the United States	AA S 210	San Francisco State	Click	Required for	Asian American Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Introduction to Asian American Studies	ETST 05	Click here to enter text.	UC Riverside	Required for	Asian American Studies/Ethnic Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major
Asian Americans and Race	ASIANA M 53	Click	UC Irvine	Required for	Asian American Studies
Course Title	Course No.	CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Cal-GETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	N 170L	639010.00	NURSING PROCESS LAB	prereq fr BIO 11, BIO 12, BIO 15 with a grade of "C" or better and ENG 1A or ENG 1AH and official admission to the nursing program to BIO 11, BIO 12, BIO 15 with a grade of "C" or better and ENGL C1000 or ENGL C1000H and official admission to the nursing program , sch desc, gr opt fr GN— Letter Grade only to PN - Pass/No Pass , val

HW	N 171L	639210.00	MENTAL HEALTH NSG LAB	rec prep fr PSYC 1 and completion of or concurrent enrollment in N160 and N165 with a grade of a "C" or better to <u>PSYC C1000 or PSYC C1000H and completion of or concurrent enrollment in N160 and N165 with a grade of a "C" or better</u> , gr opt fr GN - Letter Grade only to <u>PN - Pass/No Pass</u> , val
HW	N 172L	639110.00	MED-SURG NURSING LAB	sch desc, gr opt fr GN - Letter Grade only to <u>PN - Pass/No Pass</u>
HW	N 173L	431713.00	NSG CARE CHLD FML LAB	sch desc, gr opt fr GN - Letter Grade only to <u>PN - Pass/No Pass</u>
HW	N 174L	639310.00	WOMEN'S HLTH NRSNG LAB	cat desc, sch desc, gr opt fr GN - Letter Grade only to <u>PN - Pass/No Pass</u>
HW	N 176L	639410.00	ADVANCED NURSING LAB	sch desc, gr opt fr GN - Letter Grade only to <u>PN - Pass/No Pass</u>

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
BI	BUS 405NC	992923.00	BUSINESS MATH	gr opt fr GN – Letter Grade or Pass/No Pass to <u>SP - Noncredit Graded Pass/SP/No Pass</u>
BI	BUS 472NC	992922.00	FINANCIAL LITERACY	gr opt fr GN – Letter Grade or Pass/No Pass to <u>SP - Noncredit Graded Pass/SP/No Pass</u>

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2025-2026

**Current
 Architecture
 Certificate of Achievement**

The Architecture Certificate of Achievement program is a two-year sequence of courses designed for students who wish to train for entry-level employment in architecture or a field related to the construction industry. It also provides returning students with ongoing education to increase their job skills. Careers that the program allows students to pursue include: architectural draftsman, construction manager, real estate developer, and government building code administration, as well as related construction industry jobs.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate designs in 3 languages of architectural visualization: Board Drafting, AutoCAD, and Revit.
- Demonstrate knowledge of at least 7 of the major periods of architectural history: Ancient Egyptian, Ancient Greek, Ancient Roman, Byzantine, Romanesque, Gothic, Renaissance, Baroque, Neoclassical, Craftsman, Art Nouveau, Art Deco, Modern, and Contemporary Architecture.
- Demonstrate knowledge of current construction materials and techniques for residential and commercial construction.
- Write contract documents used in the architecture, engineering and construction industry.

Required Core

ARCH 10	Introduction to Architecture	2
ARCH 12	History of Architecture	3
Select one		
ARCH 50*	Introduction to Computer-Aided Drafting	3
or		
DR 50*	Introduction to Computer-Aided Drafting	3
Select one		
ARCH 51*	Computer-Aided Drafting	3
or		
DR 51*	Computer-Aided Drafting	3
ARCH 124A	Architectural Drawing I	4
ARCH 218	Foundation Studio in Architecture	4
ARCH 219*	Residential and Commercial Space Planning	4
ARCH 120*	Revit and Building Information Management(BIM)	4
ARCH 34*	Basic Architectural Design I	3
ARCH 42*	Descriptive Drawing and Perspective	3
ARCH 122	Architectural Practice	2
ARCH 124B	Architectural Drawing II	4
ARCH 124C	Architectural Drawing III	4
ARCH 126	Materials and Methods of Construction	3

Restricted Electives (3-6 units)

ARCH 18	Human Factors Design and Psychology of the Built Environment	3
ARCH 44*	Architectural Presentation and Rendering	2
ARCH 121*	Advanced Revit and Building Information Management II	4
ARCH 132*	Residential Planning, Principles and Design	3

**Revised
 Architecture
 Certificate of Achievement**

The Architecture Certificate of Achievement program is a two-year sequence of courses designed for students who wish to train for entry-level employment in architecture or a field related to the construction industry. It also provides returning students with ongoing education to increase their job skills. Careers that the program allows students to pursue include: architectural draftsman, construction manager, real estate developer, and government building code administration, as well as related construction industry jobs.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Communicate designs in 3 languages of architectural visualization: Board Drafting, AutoCAD, and Revit.
- Demonstrate knowledge of at least 7 of the major periods of architectural history: Ancient Egyptian, Ancient Greek, Ancient Roman, Byzantine, Romanesque, Gothic, Renaissance, Baroque, Neoclassical, Craftsman, Art Nouveau, Art Deco, Modern, and Contemporary Architecture.
- Demonstrate knowledge of current construction materials and techniques for residential and commercial construction.
- Write contract documents used in the architecture, engineering and construction industry.

Required Core

ARCH 10	Introduction to Architecture	2
ARCH 12	History of Architecture	3
Select one		
ARCH 50*	Introduction to Computer-Aided Drafting	3
or		
DR 50*	Introduction to Computer-Aided Drafting	3
Select one		
ARCH 51*	Computer-Aided Drafting	3
or		
DR 51*	Computer-Aided Drafting	3
ARCH 124A	Architectural Drawing I	4
ARCH 218	Foundation Studio in Architecture	4
ARCH 219*	Residential and Commercial Space Planning	4
ARCH 120*	Revit and Building Information Management(BIM)	4
ARCH 34*	Basic Architectural Design I	3
ARCH 42*	Descriptive Drawing and Perspective	3
ARCH 122	Architectural Practice	2
ARCH 124B	Architectural Drawing II	4
ARCH 124C	Architectural Drawing III	4
ARCH 126	Materials and Methods of Construction	3

Restricted Electives (3-6 units)

ARCH 18	Human Factors Design and Psychology of the Built Environment	3
ARCH 44*	Architectural Presentation and Rendering	2
ARCH 121*	Advanced Revit and Building Information Management II	4
ARCH 132*	Residential Planning, Principles and Design	3

SADDLEBACK COLLEGE
 REVISED PROGRAMS
 ACADEMIC YEAR 2025-2026

ARCH 152*	Advanced Computer-Aided Design	3
or		
DR 152*	Advanced Computer-Aided Design	3
ARCH 161	Blueprint Plans and Specification Reading	4
ARCH 163	International Building Code Inspection	4
ARCH 164*	Combination Residential Dwelling	
	Inspection	3
ARCH 165	Electrical Code Inspection	3
ARCH 200	Design in Arizona, Riverside and Palm	
	Springs	1.5
ARCH 211	Concrete Inspection	3
ARCH 212	Plumbing Codes - Drains, Waste, Vents,	
	Water and Gas	3
ARCH 213	Mechanical Code – Heating, AC,	
	Refrigeration, and Ductwork	3
ARCH 260	Architecture in Northern California	1
ARCH 261	Orange and San Diego Architecture	1
ARCH 262	Los Angeles Architecture	1
CWE 180*	Cooperative Work Experience –	
	Architectural Internship	1
DR 200*	3D Parametric Modeling – Solidworks	3

Total Units for the Certificate 49-52

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

ARCH 152*	Advanced Computer-Aided Design	3
or		
DR 152*	Advanced Computer-Aided Design	3
ARCH 161	Blueprint Plans and Specification Reading	4
ARCH 163	International Building Code Inspection	4
ARCH 164*	Combination Residential Dwelling	
	Inspection	3
ARCH 165	Electrical Code Inspection	3
ARCH 200	<u>ARCH 180WE* Architecture Work Experience</u>	<u>2</u>
ARCH 200	Design in Arizona, Riverside and Palm	
	Springs	1.5
ARCH 211	Concrete Inspection	3
ARCH 212	Plumbing Codes - Drains, Waste, Vents,	
	Water and Gas	3
ARCH 213	Mechanical Code – Heating, AC,	
	Refrigeration, and Ductwork	3
ARCH 260	Architecture in Northern California	1
ARCH 261	Orange and San Diego Architecture	1
ARCH 262	Los Angeles Architecture	1
DR 200*	3D Parametric Modeling – Solidworks	3

Total Units for the Certificate 49-52

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

SADDLEBACK COLLEGE
 DELETED PROGRAMS
 ACADEMIC YEAR 2025-2026

**Current
 Retail Management
 Certificate of Achievement**

The Retail Management Certificate of Achievement program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum develops students' understanding of and engagement in the scope of the retail manager's job and the requirements for success. Completion of this certificate Retail Management enhances the opportunity for entry employment as well as advancement in a retail career. Occupations for which this program prepares students include general and operations managers in the retail industry, retail sales workers, first-line supervisors of retail sales workers, buyers and order fillers, stockers and order fillers, and others. This program corresponds to certification by the Western Association of Food Chains (WAFC), and current grocery industry personnel are encouraged to contact their human resources office for details on the WAFC program. Students completing the requirements of this certificate can earn the AS degree by completing the general education requirements and a minimum total of 60 units.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Describe and/or engage in the scope of the retail manager's job and the requirements for success, including merchandising, marketing, management, staffing, buying, pricing, transaction/stock control, location, layout, service, consumer behavior and service, and current problems and trends, as they apply to the retailing of goods and services.
- Communicate clearly, effectively, and appropriately in writing and orally.
- Apply classic and contemporary marketing functions, including problem solving, pricing, distribution, promotion, and uses of new technologies, including social media and e-commerce.
- Demonstrate skills in business math.
- Assess human communication styles; plan and apply motivational strategies; solve human relations issues.

Required Core

Select one

BUS 103	Business English	3
or		
ENG 1A*	Principles of Composition I	4
or		
ENG 1AH*	Honors Principles of Composition I	4
BUS 104*	Business Communication	3
BUS 120	Business Management	3
Select one		
CIM 1	Computer Information Systems	4
or		
CIM 10	Introduction to Information Systems	3
or		
CIM 112	Microsoft Office	3

**Deleted
 Retail Management
 Certificate of Achievement**

~~The Retail Management Certificate of Achievement program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum develops students' understanding of and engagement in the scope of the retail manager's job and the requirements for success. Completion of this certificate Retail Management enhances the opportunity for entry employment as well as advancement in a retail career. Occupations for which this program prepares students include general and operations managers in the retail industry, retail sales workers, first-line supervisors of retail sales workers, buyers and order fillers, stockers and order fillers, and others. This program corresponds to certification by the Western Association of Food Chains (WAFC), and current grocery industry personnel are encouraged to contact their human resources office for details on the WAFC program. Students completing the requirements of this certificate can earn the AS degree by completing the general education requirements and a minimum total of 60 units.~~

Program Student Learning Outcomes

~~Students who complete this program will be able to:~~

- ~~• Describe and/or engage in the scope of the retail manager's job and the requirements for success, including merchandising, marketing, management, staffing, buying, pricing, transaction/stock control, location, layout, service, consumer behavior and service, and current problems and trends, as they apply to the retailing of goods and services.~~
- ~~• Communicate clearly, effectively, and appropriately in writing and orally.~~
- ~~• Apply classic and contemporary marketing functions, including problem solving, pricing, distribution, promotion, and uses of new technologies, including social media and e-commerce.~~
- ~~• Demonstrate skills in business math.~~
- ~~• Assess human communication styles; plan and apply motivational strategies; solve human relations issues.~~

Required Core

Select one

BUS 103	Business English	3
or		
ENG 1A*	Principles of Composition I	4
or		
ENG 1AH*	Honors Principles of Composition I	4
BUS 104*	Business Communication	3
BUS 120	Business Management	3
Select one		
CIM 1	Computer Information Systems	4
or		
CIM 10	Introduction to Information Systems	3
or		
CIM 112	Microsoft Office	3

SADDLEBACK COLLEGE
 DELETED PROGRAMS
 ACADEMIC YEAR 2025-2026

BUS 102	Oral Business Communications	3
BUS 205	Business Math	3
BUS 125	Human Relations in Business	3
BUS 135	Marketing	3
BUS 136	Principles of Retailing	3
BUS 223	Human Resource Management	3
ACCT 1A	Financial Accounting	4

Total Units for the Certificate 34-36

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

BUS 102	Oral Business Communications	3
BUS 205	Business Math	3
BUS 125	Human Relations in Business	3
BUS 135	Marketing	3
BUS 136	Principles of Retailing	3
BUS 223	Human Resource Management	3
ACCT 1A	Financial Accounting	4

Total Units for the Certificate ~~34-36~~

~~*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.~~

SADDLEBACK COLLEGE
 DELETED PROGRAMS
 ACADEMIC YEAR 2025-2026

**Current
 Retail Management
 Associate of Science**

The Retail Management Associate of Science degree program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum develops students' understanding of and engagement in the scope of the retail manager's job and the requirements for success. Completion of the AS Degree in Retail Management enhances the opportunity for entry employment as well as advancement in a retail career. Occupations for which this program prepares students include general and operations managers in the retail industry, retail sales workers, first-line supervisors of retail sales workers, buyers and order fillers, stockers and order fillers, and others. This program corresponds to certification by the Western Association of Food Chains (WAFC), and current grocery industry personnel are encouraged to contact their human resources office for details on the WAFC program.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Describe and/or engage in the scope of the retail manager's job and the requirements for success, including merchandising, marketing, management, staffing, buying, pricing, transaction/stock control, location, layout, service, consumer behavior and service, and current problems and trends, as they apply to the retailing of goods and services.
- Communicate clearly, effectively, and appropriately in writing and orally.
- Apply classic and contemporary marketing functions, including problem solving, pricing, distribution, promotion, and uses of new technologies, including social media and e-commerce.
- Demonstrate skills in business math.
- Assess human communication styles; plan and apply motivational strategies; solve human relations issues.

Required Core

Select one

BUS 103	Business English	3
or		
ENG 1A*	Principles of Composition I	4
or		
ENG 1AH*	Honors Principles of Composition I	4
BUS 104*	Business Communication	3
BUS 120	Business Management	3
Select one		
CIM 1	Computer Information Systems	4
or		
CIM 10	Introduction to Information Systems	3
or		
CIM 112	Microsoft Office	3

**Deleted
 Retail Management
 Associate of Science**

~~The Retail Management Associate of Science degree program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum develops students' understanding of and engagement in the scope of the retail manager's job and the requirements for success. Completion of the AS Degree in Retail Management enhances the opportunity for entry employment as well as advancement in a retail career. Occupations for which this program prepares students include general and operations managers in the retail industry, retail sales workers, first-line supervisors of retail sales workers, buyers and order fillers, stockers and order fillers, and others. This program corresponds to certification by the Western Association of Food Chains (WAFC), and current grocery industry personnel are encouraged to contact their human resources office for details on the WAFC program.~~

Program Student Learning Outcomes

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- ~~Describe and/or engage in the scope of the retail manager's job and the requirements for success, including merchandising, marketing, management, staffing, buying, pricing, transaction/stock control, location, layout, service, consumer behavior and service, and current problems and trends, as they apply to the retailing of goods and services.~~
- ~~Communicate clearly, effectively, and appropriately in writing and orally.~~
- ~~Apply classic and contemporary marketing functions, including problem solving, pricing, distribution, promotion, and uses of new technologies, including social media and e-commerce.~~
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BUS 104*	Business Communication	3
BUS 120	Business Management	3
Select one		
CIM 1	Computer Information Systems	4
or		
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or		
CIM 112	Microsoft Office	3

SADDLEBACK COLLEGE
 DELETED PROGRAMS
 ACADEMIC YEAR 2025-2026

BUS 102	Oral Business Communications	3
BUS 205	Business Math	3
BUS 125	Human Relations in Business	3
BUS 135	Marketing	3
BUS 136	Principles of Retailing	3
BUS 223	Human Resource Management	3
ACCT 1A	Financial Accounting	4

Total Units for the Major 34-36

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate of Science Degree

Complete a minimum of 60 units including the total number of units described above and the General Education requirements with an overall GPA of 2.0 to qualify for the Associate of Science degree. A minimum of 12 units must be completed at Saddleback College.

General Education Requirements for Associate Degrees

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

BUS 102	Oral Business Communications	3
BUS 205	Business Math	3
BUS 125	Human Relations in Business	3
BUS 135	Marketing	3
BUS 136	Principles of Retailing	3
BUS 223	Human Resource Management	3
ACCT 1A	Financial Accounting	4

Total Units for the Major ~~34-36~~

~~*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.~~

~~Associate of Science Degree~~

~~Complete a minimum of 60 units including the total number of units described above and the General Education requirements with an overall GPA of 2.0 to qualify for the Associate of Science degree. A minimum of 12 units must be completed at Saddleback College.~~

~~General Education Requirements for Associate Degrees~~

~~Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.~~