

**SADDLEBACK COLLEGE – ACADEMIC SENATE**  
**REGULAR MEETING**  
**MINUTES**

**April 03, 2024**

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	<b>Senate Officers:</b>		50	Jennifer Hedgecock	Present
9	Margot Lovett, Ph.D., President	Present	51	Kris Leppien-Christensen	Present
10	Heidi Ochoa, President-Elect	Present	52	Poly Zweigle	Present
11	Dan Walsh, Past-President	Present	53	Carmenmara Hernandez Bravo, Alt.	Present
12	Fémia Scarfone, Vice President-at-Large	Present	54	Caroline Gee, Alt.	Present
13	Efren Rangel, Vice President for Equity and		55		
14	Inclusion	Absent	56	<b>Division of Instructional Support and Teaching</b>	
15	Michelle Duffy, Ed.D., Recorder	Present	57	<b>Innovations</b>	<b>(1)</b>
16			58	Jenny Langrell	Present
17	<b>School of Arts, Media, Performance and Design</b>		59		
18	<b>(5)</b>		60	<b>Division of Kinesiology &amp; Athletics</b>	<b>(2)</b>
19	Maria Mayenzet	Present	61	Brandee Craig	Absent
20	Nils Taylor	Present	62	BJ McNicol	Present
21			63	Lindsay Steinriede, Alt	Absent
22	<b>School of Business and Industry</b>	<b>(1)</b>	64		
23	Alan Foote	Present	65	<b>School of Science, Technology Engineering and</b>	
24	Emily Quinlan	Present	66	<b>Math</b>	<b>(7)</b>
25	Taylor Brooks	Present	67	Sam Abbas	Present
26			68	Jeff Barnett	Present
27	<b>Division of Counseling Services and Special</b>		69	Morgan Barrows	Present
28	<b>Programs</b>	<b>(5)</b>	70	Frank Gonzalez	Present
29	Ann Marie Breslin	Present	71	Jonathan Luque	Present
30	Casey Eyman	Present	72	Sumaya McCleave	Present
31	Michelle Gustafson	Present	73	Michele Rousseau	Absent
32	Mike Long	Absent	74		
33	Sarah Chang	Present	75	<b>Associate Faculty</b>	<b>(4)</b>
34	Jane D. Killer, Alt.	Absent	76	Eva Marie Rodriguez Morris	Absent
35	Jennifer Rachman, Alt.	Absent	77	Wonderful Nancy Allah	Present
36			78		
37	<b>Division of Extended Learning</b>	<b>(1)</b>	79	<b>Shared Governance Group Representative</b>	
38	Jill Ibbotson	Present	80	Jenny Langrell, Faculty Assoc.	Present
39	Stacy Eldred, Alt	Present	81	Chantelle Gill, Classified Senate	Absent
40			82	Erlynn Ballo, CSEA	Absent
41	<b>School of Health &amp; Wellness</b>	<b>(3)</b>	83	ASG	Absent
42	Nahid Meshkin	Present	84		
43			85	<b>Guests: Yadira De La Cruz</b>	
44	<b>School of Humanities and Social Sciences</b>	<b>(9)</b>			
45	Anwar Hijaz	Present			
46	April Cubbage	Absent			
47	Bouchra Nadeau	Present			
48	Christina Smith	Absent			
49	Emily Blumenthal	Present			

86 **SADDLEBACK COLLEGE – ACADEMIC SENATE**

87  
88 **MINUTES**

89  
90 April 3, 2024  
91 2:00 p.m. to 4:00 p.m.  
92

93  
94  
95 **1. CALL TO ORDER**

96  
97 The meeting was called to order at 2:01pm.  
98

99 **2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS**

100  
101 Margot Lovett, Academic Senate President asked new senators and guests to introduce  
102 themselves and share the area being represented. There were none present.  
103

104 **3. ADOPTION OF AGENDA**

105  
106 Taylor Brooks moved to adopt the agenda with the flexibility to move items to  
107 accommodate guests. Anwar Hijaz seconded. The Academic Senate unanimously approved  
108 the adoption of the agenda.  
109

110 **4. ADOPTION OF MINUTES FROM March 6, 2024.**

111  
112 Maria Mayenzet moved to adopt the minutes from the previous meeting. Taylor Brooks  
113 seconded. The Academic Senate unanimously approved the adoption of the minutes.  
114

115 **5. PUBLIC COMMENTS**

116  
117 Sheila Monfared, Computer Science, shared that the department is conducting a research  
118 study on the use of Artificial Intelligence (AI) in the classroom. An email will be sent to all  
119 faculty from Shouka Torabi requesting faculty participation in a [short survey](#), 10-15 minutes,  
120 that is designed to examine AI and its impact on metacognition in the classroom.  
121

122 Taylor Brooks shared that our Auto Department has partnered with Vital Link and they will  
123 be holding an EV (Electric Vehicle) Challenge on May 4<sup>th</sup> from 8am-4pm; It will be an Open  
124 House car show in Parking Lot 1; Sixteen teams will be competing in electric car race; There  
125 will also be food trucks, and booths for Saddleback program reps.  
126  
127

128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169

**6. PRESIDENT’S REPORT**

Margot Lovett informed senators of the following:

- At the last Chancellor’s Council meeting, it was announced that the colleges will be moving from Follett to Barnes and Noble as our bookstore. One benefit is that B&N is less expensive (for example, average of 9.3% lower on new textbooks, 19.9% lower on used textbooks).
- The issue relayed at last Senate’s meeting with Proctorio facial recognition system was in 2021. The platform has been updated and the problem seems to have been resolved. Kim d’Arcy confirmed that the Online Ed coordinators reached out to their ListServ and no issues have been reported, so the college will be renewing our subscription. If you do encounter a student situation with facial recognition, please report it to Kim d’Arcy as soon as possible.
- Proposal for Public Art was approved at DRAC for all projects in excess of \$5 million starting design as of July 1, 2024. This will include costs for the design, construction, and upkeep of public art, not to exceed .5% of the final construction budget or \$500,000.

**7. CONSTITUENCY GROUP REPORTS**

**A. Faculty Association**

Jenny Langrell shared that the FA sent an email emphasizing a need for faculty to start attending the Board of Trustee meetings in order to help negotiations. Please show up. You do not need to speak. The next meeting is Monday, April 29<sup>th</sup> at 6pm. Faculty meet prior at Chili’s to discuss agenda items. This counts as professional development.

**B. Student Government**

None.

**C. Classified Senate/Association**

None.

**D. California School Employees Association**

None.

170 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

171

172 **A. Curriculum**

173

174 Ann Marie Breslin motioned to adopt the Consent Calendar items. Dan Walsh seconded.

175 The Academic Senate voted unanimously to adopt the Consent Calendar items.

176

177 **B. Approval of 2023 Program Reviews**

178

179 Jonathan Luque motioned to approve the 2023 Program Reviews. Jenny Langrell seconded.

180 The Academic Senate voted unanimously to approve the 2023 Program Reviews.

181

182

183 **9. OLD BUSINESS**

184

185 **A. Approval of Faculty to Sit on Committees**

186 Dan Walsh motioned to approve changes to Faculty to Sit on Committees. Kris Leppien-

187 Christensen seconded. The Academic Senate voted unanimously to approve changes to

188 Faculty to Sit on Committees.

189

190 **B. Board Policies/Administrative Regulations**

191

192 • **AR 7123 Recruitment and Selection: Full-Time Faculty-** Margot Lovett provided  
193 background to proposed changes in this AR. For the past three years, the Faculty  
194 Hiring Workgroup, consisting of the SC and IVC Academic Senate Presidents, the SC  
195 and IVC college Presidents, the VCHR, and the Director of Recruitment and  
196 Employee Services have been meeting to identify and address inequities in the  
197 policies and practices regarding faculty hiring. At the last meeting of the workgroup,  
198 three changes were agreed upon: 1) progressive ranking for faculty interviews to be  
199 consistent with the process for administrators and classified professionals, 2) the  
200 names on applications will be replaced by a number, which will enable the search  
201 committee to meet after paper screening to decide who to interview, and 3) letters  
202 of recommendation will be eliminated. This means that the reference check takes on  
203 a more important role. Language will be drafted to go to BPARC. Dan Walsh  
204 emphasized that we really need to take our time and make sure that it is clean  
205 before moving forward. Next time we meet, the draft should be more clear and  
206 relevant constituents should have had a chance to review.

207 • **BP/AR 5700 Athletics-** Dan Walsh shared that nothing significant changed

208 • **AR 7125 Eligibility for Employment-** Dan Walsh shared that faculty were against  
209 having this policy; HR says we need it; the first line was changed to say the govt is  
210 requiring us to do this rather than the district; some verbiage was tweaked/soften to  
211 be less offensive, but most stayed with federal regulations; Emily Quinlan reminded

212 senators of the definitions presented at our last meeting (alien, foreign national,  
213 etc...); official wording will be submitted to the Chancellor's Cabinet next week and  
214 will then be sent to senators.

215

### 216 **C. Curriculum Update**

217

218 Michelle Duffy shared with senators that the list of courses up for scheduled review was  
219 posted in the Curriculum Committee SharePoint on March 1<sup>st</sup>. Courses are due to be  
220 reviewed and launched in META by April 30<sup>th</sup>. A list of workshops to help with scheduled  
221 review are posted in the Curriculum Committee SharePoint and have been held weekly for  
222 the past month. They are being held in the Faculty Center. The next one is today at 4:30pm!

223

### 224 **D. Middle College High School Feasibility Task Force Update**

225

226 Margot Lovett shared that some committee members met on March 15<sup>th</sup> with Capo Unified  
227 Assistant Superintendent, counseling coordinator, and a high school teacher. The  
228 impression was that Capo Unified has not made much progress in planning beyond what  
229 was mentioned in their grant. In regard to the Middle College High School, Capo is looking  
230 at recruiting 30 students for 9<sup>th</sup> grade in year one, then another 30 students the next year  
231 etc... At the end of a 4-year cycle, there could be 120 students. They plan to recruit from  
232 middle schools with large numbers of underrepresented students as well as AVID students.  
233 Frank Gonzalez shared that their grant is \$250,000 over 4 years so that is probably why they  
234 are not far along in the planning process. Additionally, the grant is more for outreach versus  
235 fixed costs. At the end of the semester, the task force will have a recommendation.

236

237 Dan Walsh shared that he has not seen any red flags. It still needs to be determined how  
238 many high school students would be allowed in a class. Wonderful Nancy asked about how  
239 Santa Ana College handles high school student enrollment. Margot Lovett responded that in  
240 9<sup>th</sup> and 10<sup>th</sup> grade, they have coordinated college classes solely for high school students  
241 (similar to our current CCAP agreement), but in 11<sup>th</sup> and 12<sup>th</sup> grade students take whatever  
242 college classes fit into their academic plans, meaning that there are only a handful of high  
243 school students in a regular college class. Margot also emphasized that one concern is  
244 ensuring that the Deans' right of assignment would not extend to assigning faculty to teach  
245 a class of high school students. Faculty Association would need to write an MOU to address  
246 this issue. Jenny Langrell emphasized that having language in place about this before  
247 starting this venture is critical.

248

249 Dan Walsh questioned the priority of high school students for registration. Ann Marie  
250 Breslin replied that they are in the last registration bracket. That would be the case for the  
251 MCHS students as well.

252

253

254 **E. Academic Senate Officer Elections**

255  
256 Margot Lovett shared that Heidi Ochoa, Academic Senate Elect, resigned from her  
257 upcoming position as Academic Senate President. In order to fill AS Exec positions, officer  
258 elections have been pushed back to allow for candidates to be identified.  
259 By April 10<sup>th</sup>, please let Margot Lovett and Christie Smead know if you are interested in  
260 running and submit a brief, 200-word or less candidate statement. The election will take  
261 place from April 12-26<sup>th</sup>.

262  
263  
264 **10. NEW BUSINESS**

265  
266 **A. Area D Meeting: Resolutions for ASCCC Spring Plenary**

267  
268 Margot Lovett shared that there were seven resolutions, but all were for consent only. This  
269 means that they all pass unless someone pulls them. No other resolutions have come  
270 forward. She briefly reviewed the resolutions. Resolutions that were particular to specific  
271 areas were sent (by Margot) to those faculty discipline experts for feedback. Femia Scarfone  
272 will be our voting representative for this plenary.

273  
274 Resolutions are available in the meeting folder on SharePoint.

275  
276 **B. Emergency Operations Plan Draft**

277  
278 Margot Lovett discussed the revisions Emergency Operations Plan draft. Heidi Ochoa shared  
279 a concern about language on pg. 40 of the plan stated that faculty would be responsible for  
280 evacuating students with disabilities and they need to be familiar with the evacuation  
281 materials. Faculty are not trained for this. More revisions coming. Ann Marie Breslin  
282 suggested having the new DSPS Director give feedback.

283  
284 **C. ASCCC Regional Curriculum Meeting Debrief**

285  
286 Michelle Duffy and Heidi Ochoa shared information about the following topics as presented  
287 at the regional curriculum meeting:

- 288 • Baccalaureate Degree/Credit for Prior Learning  
289 Updated guidelines for CPL were published on Feb 9, 2024; The Chancellor's Office  
290 has not taken a position on the impending Bacc Degree in Nursing pilot at this point  
291 in time
- 292 • IDEAA Strategies for Curriculum Review (COR)  
293 Add assignments that encourage sharing of lived experiences; use closed captions on  
294 videos; include texts/reading by diverse authors; disseminate information using  
295 multiple modalities (auditory, visual, kinesthetic); use OER or ZTC to increase access

- 296
- Cross-listing/Equivalency/Minimum Quals
- 297 Before cross-listing be sure to determine the reasons; make sure it is a benefit to
- 298 students; have discipline faculty from both areas included in design; consider how it
- 299 will impact who can teach; Equivalency= minimum quals and is a local decision
- 300
- CalGETC
- 301 Final report had 18 recommendations and was published in December 2023; Subject
- 302 Areas 3-5 were clarified; Area 2 did not change; Only Oral Communication needs to
- 303 be resubmitted for GE approval since they were not part of IGETC in the past
- 304

#### 305 **D. Flex Week**

306

307 Dan Walsh shared his template for our upcoming Professional Development Week

308 presentations. Individual faculty requests have been great. We are lacking input/requests

309 from different groups/committees on campus (DEIA Council, Grants Office, Strategic Plan,

310 new DEIA requirement support from college, HSI grant, PIE, EPA etc...). Dan also

311 communicated that there may be a need for Academic Senate to revise Academic Senate

312 committee One Sheets, to include the creation of PD for PD Week to their charges. He

313 emphasized Academic Senate's role in offering DEIA PD training to help the college satisfy

314 the state DEIA Faculty Evaluation requirement. He also emphasized the need for PD to get

315 beyond the theoretical/ideological and offer practical solutions for faculty to implement

316 into their courses.

317

#### 318 **E. Faculty Hiring Prioritization Timeline**

319

320 Heidi Ochoa explained the Faculty Hiring Prioritization to senators. The process has changed

321 a bit and was shifted up:

322

- May 1<sup>st</sup>- Intent to Request Forms sent out so that OPRA can pull data
- May 15<sup>th</sup>- Intent to Request Form due
- July 1<sup>st</sup> Data receive data from OPRA
- August 16<sup>th</sup>- representative name to serve on FHP due and Full Time Faculty Request

326 Forms due

327

328

### 329 **11. COMMITTEE REPORTS**

#### 330 **A. Executive**

331

332

333 None.

334

#### 335 **B. College/Senate Committees**

336

337 None.

338 **12. REPRESENTATIONAL AREA REPORTS**

339

340 Sarah Chang, Counseling, shared that they will be hosting the Transfer Center Fair on April  
341 17<sup>th</sup> from 10-1pm in the quad.

342

343

344 **13. ADJOURNMENT –**

345

346 Margot Lovett adjourned the meeting at 3:45pm.

347

348 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT](#)**  
349 **[WEBSITE](#)**

350 AS Agenda - 03Apr2024

351 Agenda Item 4 - Minutes Draft from February 21, 2024

352 CONSENT CALENDAR ITEMS

353 Curriculum:

354 Agenda Item 8A.1 - Curriculum bylaws revision effective Spring 2024

355 Agenda Item 8A.2 - Proposed new noncredit courses for academic year 2024-25 (Spring)

356 Agenda Item 8A.3 - Proposed new noncredit programs for academic year 2024-25 (Spring)

357 Agenda Item 8A.4 - Proposed new credit program for academic year 2024-25 (Spring)

358 Agenda Item 8A.5 - Proposed new credit course justifications for academic year 2025-26

359 Agenda Item 8A.6 - Proposed new credit courses for academic year 2025-26

360 Agenda Item 8A.7 - Proposed family revision for academic year 2025-26

361 Agenda Item 9A - Approval of Faculty to Sit on Committees

362 Board Policies/Administrative Regulations

363 Agenda Item 9B.1 - AR 7123 Recruitment And Selection: Full-Time Faculty

364 Agenda Item 9B.2 - BP/AR 5700 Athletics

365 Agenda Item 9B.3 - AR 7125 Eligibility for Employment

366 Agenda Item 10A - Area D Meeting: Resolutions for ASCCC Spring Plenary

367 Agenda Item 10B - Emergency Operations Plan Draft

368 Agenda Item 10D - Flex Week

369 Agenda Item 10E - Faculty Hiring Prioritization Timeline

370 EV Challenge – [Annual Racing Tournament, May 4 2024, 8am-4pm](#)

371 [AI Survey for Faculty](#)

372 Neurodiversity Forum – April 8, 2024, 1:30-3:30pm SSC 212 [Conversations on Neurodiversity and](#)

373 [Disability](#)

374 **KEYWORDS**