

SADDLEBACK COLLEGE – ACADEMIC SENATE
REGULAR MEETING
MINUTES

December 06, 2023

2:00 PM to 4:00 PM

Saddleback College, AGB 106

8	Senate Officers:		50	Jack Beckham	Present
9	Margot Lovett, Ph.D., President	Present	51	Jennifer Hedgecock	Present
10	Heidi Ochoa, President-Elect	Present	52	Poly Zweigle	Absent
11	Dan Walsh, Past-President	Present	53	June Millovich, Alt.	Present
12	Fémia Scarfone, Vice President-at-Large	Present	54		
13	Efren Rangel, Vice President for Equity and		55	Division of Instructional Support and Teaching	
14	Inclusion	Present	56	Innovations	(1)
15	Michelle Duffy, Ed.D., Recorder	Present	57	Jenny Langrell	Present
16			58		
17	School of Arts, Media, Performance and Design		59	Division of Kinesiology & Athletics	(2)
18	(5)		60	Brandee Craig	Present
19	Maria Mayenzet	Present	61	BJ McNicol	Absent
20	Nils Taylor	Present	62	Lindsay Steinriede, Alt.	Absent
21			63		
22	School of Business and Industry	(1)	64	School of Science, Technology Engineering and	
23	Alan Foote	Present	65	Math	(7)
24	Emily Quinlan	Present	66	Sam Abbas	Present
25	Taylor Brooks	Present	67	Jeff Barnett	Present
26			68	Morgan Barrows	Present
27	Division of Counseling Services and Special		69	Sumaya McCleave	Present
28	Programs	(5)	70	Jim Repka	Present
29	Ann Marie Breslin	Present	71	Michele Rousseau	Present
30	Casey Eyman	Present	72	Frank Gonzalez	Present
31	Michelle Gustafson	Present	73		
32	Mike Long	Present	74	Associate Faculty	(4)
33	Sarah Chang	Present	75	Eva Marie Rodriguez Morris	Present
34	Jane D. Killer, Alt.	Absent	76	Wonderful Nancy Allah	Present
35	Jennifer Rachman, Alt.	Absent	77		
36			78	Shared Governance Group Representative	
37	Division of Extended Learning	(1)	79	Jenny Langrell, Faculty Assoc.	Present
38	Jill Ibbotson	Present	80	Chantelle Gill, Classified Senate	Present
39	Stacy Eldred, Alt	Present	81	Erlynn Ballo, CSEA	Absent
40			82	Mack Healy, ASG	Present
41	School of Health & Wellness	(3)			
42	Nahid Meshkin	Present			
43					
44	School of Humanities and Social Sciences	(9)			
45	Anwar Hijaz	Present			
46	April Cabbage	Present			
47	Bouchra Nadeau	Present			
48	Christina Smith	Present			
49	Emily Blumenthal	Present			

SADDLEBACK COLLEGE – ACADEMIC SENATE

MINUTES

December 6, 2023
2:00 p.m. to 4:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:01pm.

2. INTRODUCE AND WELCOME GUESTS & NEW SENATORS

Margot Lovett, Academic Senate President introduced herself and asked all present to introduce themselves and share the area being represented. Bouchra Nadeau, a French instructor from the International Languages Department introduced herself as a new senator for the School of Humanities and Social Sciences.

3. ADOPTION OF AGENDA

Anwar Hijaz moved to adopt the agenda with the flexibility to move items to accommodate guests. Jim Repka seconded. The Academic Senate unanimously approved the adoption of the agenda.

4. ADOPTION OF MINUTES FROM November 15, 2023.

Dan Walsh moved to adopt the minutes from the previous meeting. Femia Scarfone seconded. The Academic Senate unanimously approved the adoption of the minutes.

5. PUBLIC COMMENTS

Jenny Langrell shared that Alicia Zach, one of our Saddleback librarians, created a new AI Literacy workshop for students that will be available through Canvas. She distributed flyers.

EvaMarie Rodriguez-Morris shared that One Book, One College is hosting a book pick-up drive through on December 15th from 9-11am in Parking Lot 1.

121 **6. PRESIDENT'S REPORT**

122

123 Margot Lovett informed senators of the following:

124

- 125 • State Chancellor's Office has some good resources including one entitled
- 126 "Equity-Centered Counseling"
- 127 • The Vision Resource Center in SharePoint has a plethora of workshops
- 128 available to faculty. These workshops can count for Flex Credit
- 129 • Special BOT meeting about student housing and how it should be financed;
- 130 there are two options: (1) a special bond that does not need to go to the
- 131 voters, or (2) fund out of Basic Aid. If we fund through a bond, we would need
- 132 to have rents that can pay back the loan which would make the rents too
- 133 high. If we fund out of Basic Aid, it will delay other construction projects. The
- 134 BOT made no decision. The BOT is interested in how to help students now
- 135 and both colleges were asked to brainstorm ideas for how to help students in
- 136 the interim.

137

138 **7. CONSTITUENCY GROUP REPORTS**

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140 **A. Faculty Association**

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142 Jenny Langrell shared that the Faculty Association is still in negotiations.

143

144 **B. Student Government**

145

146 Mack Healy, representative for ASG, reported that ASG Budget Committee is having

147 a car wash on Tuesday, December 12th in parking lot 1 from 12-3pm. Money will be

148 donated to the Campus Care Corner.

149

150 **C. Classified Senate/Association**

151

152 Chantelle Gil shared with senators that fundraisers are bring brought back including

153 student scholarships and flower sales at commencement.

154

155 **D. California School Employees Association**

156

157 None.

158

159

160 **8. ADOPTION OF CONSENT CALENDAR ITEMS**

161

162 **A. Curriculum**

163

164 Jack Beckham motioned to adopt the Consent Calendar items. Heidi Ochoa
165 seconded. The Academic Senate voted unanimously to adopt the Consent Calendar
166 items.

167

168 **9. OLD BUSINESS**

169

170 **A. Approval of Faculty to Sit on Committees**

171 Jennifer Hedgecock motioned to approve changes to Faculty to Sit on Committees.
172 Maria Mayenzet seconded. The Academic Senate voted unanimously to approve
173 changes to Faculty to Sit on Committees.

174

175 **B. Board Policies/Administrative Regulations Update**

176

177 Dan Walsh shared that BP/AR 4225 will be coming forward and discussed at an
178 upcoming meeting in January.

179

180 **C. Curriculum Update**

181

182 Michelle Duffy reminded senators that new course proposals submitted and
183 approved by Curriculum this fall for possible implementation in spring 2025 are due
184 to be built in META by Friday, December 8th. In addition, new programs submitted
185 and approved need to have their program paperwork completed and submitted by
186 Friday, December 8th.

187

188 Finally, the next deadline to submit new courses proposals and new program
189 initiation forms is Friday, January 26th. Forms are in the Curriculum SharePoint. Do
190 not rely on the website!

191

192 **D. ASCCC 2023 Fall Plenary Approved Resolutions**

193

194 Margot Lovett shared a link to the resolutions on the agenda. She highlighted a few:

195

- 196
- 08.01- Noncredit Counseling Professional Learning and Support for Students
 - 09.02- Support of an Equitable Course Prefix in Lieu of ESL
 - 15.03- Requiring C grades for Cal-GETC
- 197
- 198

199

200

E. Final Exam Week

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202 Margot Lovett shared that there was some confusion over whether the elimination of
203 final exam week was for Fall 2025 only or continued beyond. Taylor Brooks shared
204 that his school was in full agreement of eliminating final exam week completely.

205 Michele Rousseau shared that some of her area faculty thought that the elimination
206 of final exam week meant that they would have the week free, not that it would
207 become an instructional week. Nancy Allah shared that the impact on students needs
208 to be the priority. Student work schedules, and differences between IVC and
209 Saddleback are problematic. Mack Healy, ASG representative, share that in ASG exec
210 the feelings among students were split in regards to finals week. He also shared that
211 ASG had discussed that 4-year colleges have final exam week so consistency is nice.

212

213 More discussion ensued. Senate representatives share their area feedback.

214

215 Heidi Ochoa motioned to remove final exam week beginning with the 2025-2026
216 academic year. Dan Walsh seconded. The Academic Senate voted. 26 voted in favor,
217 3 opposed, and 3 abstained. Motion passed.

218

**F. The Equitable Campus: Noelle Picara TedTalk: Dismantling White
220 Supremacy in Education**

221

222 Tabled.

223

G. Middle College Feasibility Task Force

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225
226 Margot Lovett shared the membership of the task force is being finalized. It will be a
227 maximum of 8 members with at least 5 being faculty. The chairs of the taskforce will
228 be Margot Lovett and Kari Irwin. Three college presidents who have a Middle College
229 on their campus will come speak: Santa Ana College, San Bernardino College, and
230 San Diego Community College. The taskforce will then do site visits and hopefully
231 come to a recommendation,

232

233 If there is not enough time to make a recommendation by May, the timeline will be
234 extended. Tram Vo Kumamoto agreed.

235

236 April Cabbage asked how the faculty representation will be decided. Margot
237 responded that they would like to have a mix of faculty with varying opinions. Also,

238 experience with dual enrollment, from a variety of schools, and who teach courses
239 that would be impacted

240

241 Morgan Barrows emphasized that we need to make sure we are not wasting faculty
242 time with this task force. The college president already signed an agreement with
243 Capo Unified. What is the likelihood that the recommendation of the task force will
244 be taken seriously. Margot responded that Tram Vo Kumamoto already promised
245 that the college would proceed with the recommendation of the task force.

246

247 Mike Long asked about potential meeting times of the task force. It has not been
248 decided.

249 Wonderful Nancy suggested to look at the transfer record of the schools that have a
250 Middle College.

251

252 There are some taskforce members already being considered: Dan Walsh, Ariel
253 Alexander, Frank Gonzalez, Chantel Gil (classified senate), a counselor, and perhaps a
254 Dean who has experience with a Middle College. Jack Beckham suggested that other
255 members be recommended rather than the members all being unilaterally
256 considered. Ann Marie Breslin suggested sending an interest email to all faculty.

257

258

259 **10. NEW BUSINESS**

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261 **A. Vision 2030 Report**

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263 Chris McDonald shared the Chancellor's Office highlights of Vision 2030 and
264 updating the district strategic plan. This is a 7-year plan that guides field practice,
265 removes systemic barriers, and opens doors to policy reform. It considers our
266 changing student body, environment changes, and technological advances. It
267 includes three strategic pathways: Equitable pathways for baccalaureate attainment
268 (increasing access, dual enrollment, financial support, flexible schedules, increase
269 mobility), equitable workforce and economic development (increased access, climate
270 action, health care), and the future of teaching and learning (generative AI, modern
271 technology).

272

273 The Vision 2030 intends to:

274

- 274 • Optimize educational technologies
- 275 • Lead in climate action and environmental justice
- 276 • Improve the college pathway experience

- 277 • Track and fully close equity gaps
- 278 • Reduce the average number of units in excess of 60 for transfer degrees

279

280 Chris reminded senators that they are college leaders and need to become familiar
281 with the legislation that will drive the implementation of the plan's strategic goals.

282

283 Jeff Barnett shared how they are working on a Bachelor's degree in Cyber Security.
284 Does this open the door for the department/school to do research? Chris responded
285 yes.

286 Wonderful Nancy Allah shared her concern about how part-time faculty are not
287 factored into the strategic plan. Chris reminded senators that legislation is the key to
288 making changes. He also shared that Margot Lovett and Heidi Ochoa are our
289 advocates who have the power and ability to have a voice. Michele Rousseau
290 clarified that they are looking for a 25% increase in students by grabbing high school
291 students, but in essence we are cannibalizing ourselves. Hmmm.... Efren Rangel
292 responded that providing college counseling classes in high schools gives resources
293 and experiences to some students who would otherwise not necessarily have them.
294 Thus, through an equity and success lens, this plan can be very beneficial and life
295 changing for students who may not have access otherwise. Emily Quinlan inquired-
296 would ever be a consideration to look at our standards for out of state students to
297 raise enrollments? Michele Rousseau reminded senators that we are a community
298 college, yet the focus on community seems to be diluted. Frank Gonzalez suggested
299 going to the workforce and looking for opportunities to retrain in CTE fields. Dan
300 Walsh emphasized that funding will be critical moving forward.

301

302 PowerPoint linked in agenda.

303

304 **B. Proposed Draft Resolution on SLOs on Syllabi**

305

306 Claire Cesareo shared a draft of the Senate resolution on course syllabi. Saddleback
307 received feedback from the core inquiry about SLOs on the syllabi. She reviewed the
308 resolution. Jeff Barnett inquired if each section of a class needs to have the same
309 SLOs. Claire responded yes, that SLOs are set for a class. Emily Quinlan admitted that
310 she was a random faculty whose syllabi was pulled and did not have SLOs. She asked
311 if she should retroactively adjust her syllabi. Claire responded no, please just update
312 for the future. Dan Walsh shared that he is in support of the resolution but would
313 like a statement added that syllabi is the purview of the Academic Senate. Frank
314 Gonzalez asked about when to update SLOs and Claire responded that it should wait
315 until after the move to META.

316

317 Claire Cesareo shared that there will be a SLO writing session during Flex Week.

318

319 If you would like to propose changes to the resolution, please email Claire so that it
320 can be amended before our next meeting.

321

322 **C. Academic Senate 2022-2023 Self-Evaluation Results and Process**

323

324 Margot Lovett shared the results of the Academic Senate Self-Evaluation. Only 16
325 members responded. She recommended having senators complete this year's
326 evaluation at the last senate meeting. Discussion of last year's results were tabled.

327

328

329 **11.COMMITTEE REPORTS**

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331 **A. Executive**

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333 None.

334

335 **B. College/Senate Committees**

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337 None.

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340 **12.REPRESENTATIONAL AREA REPORTS**

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342 None.

343

344

345 **13.ADJOURNMENT –**

346

347 Margot Lovett adjourned the meeting at 3:58pm.

348

349 **[HANDOUTS DISTRIBUTED WITH AGENDA &/OR AVAILABLE ON THE SENATE SHAREPOINT](#)**
350 **[WEBSITE](#)**

351 AS Agenda – 06Dec2023

352 Agenda Item 4 - Minutes Draft from November 15, 2023

353 CONSENT CALENDAR ITEMS

354 Curriculum:

355 Agenda Item 8A.1 - Proposed new credit course justifications for academic year 2025-26

- 356 Agenda Item 8A.2 - Proposed course revisions for academic year 2024-25
- 357 Agenda Item 8A.3 - Proposed program revisions for academic year 2024-25
- 358 OLD BUSINESS
- 359 Agenda Item 9A - Approval of Faculty to Sit on Committees
- 360 Board Policies/Administrative Regulations
- 361 Agenda Item 9B Board Policies/Administrative Regulations
- 362 Agenda Item 9D - ASCCCC 2023 Fall Plenary Approved Resolutions
- 363 Agenda Item 9E - Final Exam Week
- 364 NEW BUSINESS
- 365 Agenda Item 10A - Vision 2030 Report
- 366 Agenda Item 10B - Proposed Draft Resolution on SLOs on Syllabi
- 367 Agenda Item 10C - Academic Senate 2022-23 Self-Evaluation Results and Process
- 368 **KEYWORDS**