

DRAFT OF DISTRICT-WIDE PLANNING COUNCIL SELF-ASSESSMENT

Survey will be administered online

District-wide Planning Council Self-Assessment

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All district-wide councils, committees, and task forces will be conducting an annual assessment.

This survey form is a pilot for the self-assessment of the District-wide Planning Council. Please fill out the form and also provide feedback on this self-assessment form at the end.

Thank you!

District-wide Planning Council
Purpose of the Council:

The purpose of the District-wide Planning Council is to coordinate all district-wide planning. The council addresses district-wide planning issues, reviews progress on current plans and updates the plans as appropriate.

1. Please rate your agreement with the statements below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I was aware of the purpose of the council.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I feel the purpose of the council is appropriate.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Please provide us any additional feedback on the Chancellor's Council's purpose.

The Chancellor's Council meets five times a year- twice in each major term and an annual retreat in the summer.

3. Please rate your agreement with the statements below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Our meetings are held regularly and with appropriate frequency.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our meetings begin and end as scheduled.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The length of our meetings is appropriate.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I receive the meeting agenda and materials in advance of the meeting to allow for appropriate review and preparation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I feel we use our meeting time well. Issues get the time and attention proportionate to their importance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The minutes of our meetings are accurate and reflect the discussion, next steps, and/or action items articulated by the members.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Please provide any additional feedback on the District-wide Planning Council meeting schedule, agenda and minutes.

District-wide Planning Council Self-Assessment

- Chair:
- Chancellor (1)
- Co-chair:
- District Director Research and Planning (1)
- Members:
- Vice Chancellor, Business Services (1)
- Vice Chancellor, Human Resources (1)
- Vice Chancellor, Technology & Learning Services (1)
- College Presidents, one for each college (2)
- Vice Presidents and/or Instruction, one for each college (2)
- Vice Presidents and/or Student Services, one for each college (2)
- Associate Vice Chancellor Economic Development (1)
- District Director Fiscal Services (1)
- District Director Facilities Planning/Purchasing (1)
- District Director Human Resources (1)
- District Director, Public Affairs and Intergovernmental Relations (1)
- Directors, Fiscal Services, one from each college (2)
- Directors, Facilities, one from each college (2)
- Deans, number to be determined from each college (TBD)
- Academic Senate President, one from each college (2)
- Faculty representatives, one from each college as appointed by Academic Senate (2)
- Classified staff representatives, one from each college and district services (3)
- Director of Planning, Research and Grants, Saddleback College (1)
- Research & Planning Analyst, Irvine Valley College (1)

5. Please rate your agreement with the statements below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
The membership of the council is appropriate.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Members of the council treat each other with respect and courtesy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Members of the council come to the meetings prepared and ready to contribute.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
As a general rule, when I speak I feel that my comments are listened to.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I share the information with my constituency (or area) I represent.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Please provide any further feedback on the council's membership.

7. Please provide how you share information with the constituency group you represent.

Decision-making Process of Chancellor's Council:

The council uses consensus as the primary tool for making decisions and recommendations. In the rare event that consensus cannot be reached, the council may utilize majority vote as a final determination in establishing recommendations to the chancellor.

8. Please rate your agreement with the statement below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I feel the decision-making process is effective.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I feel the decision-making process is appropriate for this council.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Please provide your feedback on the decision and recommendations this council has made during the 2011-12 year.

10. Please tell us what you think are the major accomplishments of the council.

11. Please provide any other further comments you have regarding this council.

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12. Please tell us what you think about this self-assessment form. Please provide any feedback on what you think is useful and what is needed in this evaluation.