

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
September 11, 2007**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

PBC Membership: Neda Duggan, Melissa Cornelius, Daune Main, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton, Carol Hilton, Mary Williams, Carmen Dominguez, Alannah Rosenberg, Jo Ann Alford, Sophie Miller, Rich McCullough

President's Report

- The ASG Budget Presentation was made by Neda Duggan to PBC for information and suggestions.
- A facilities update was given on the: BGS Building, SM Building, Stadium Update, Sciences Building, Library Building, Veterans Memorial, FA Restroom Building, TAS Building.
- A Board Workshop at Saddleback College will be held September 24th from 3:30 -4:30 pm in SSC 212 (Prior to the Board Meeting).
- Evaluation of the 9/11 Ceremony held at 12:00 noon today- PBC thought that the Ceremony was excellent.
- ATEP Q & A SC Mtgs: Thursday, Sept 27th from 8:30 - 9:30am and Wednesday, October 3rd from 2:00-3:00pm in SSC 212.
- Chancellor Open College Meetings to be scheduled in October.
- In the Spring 2008 Saddleback College schedule will include a fold out of the ATEP schedule.
- Report on the Safety and Security Cameras as a portion of the SC Emergency Response Plan. A recommendation to the Chancellor is due Oct. 1st.
- Process for additional new faculty hires for academic year 2008-2009 (not replacement positions) –for Board of Trustees Meeting on October 22, 2007.
- Clarification about the requested Staffing Study Report requested by the Academic Senate.
- State Budget Workshop “Effect on Community Colleges” will be held at Chaffey College on Tuesday September 18th, all day. There will not be a PBC meeting.
- The College President will be attending the Emergency Preparedness and Planning for Community Colleges at Coastline College on Tuesday, September 25th. The Leadership Forum and PBC meeting will still be held. The Requests from the Equipment and Technology Committees will be on the PBC agenda for September 25th.

Program Review Update: Wendy Gordon / none scheduled

PBC Minutes – August 28th and September 4th, 2007

ACTION: APPROVED BY PBC

Mid-Term Accreditation Report Draft – Ana Maria Cobos & Mary Williams

A final Mid-Term Accreditation Report Draft will be submitted for the September 24, 2007 Board of Trustees meeting (only minor changes after the September meeting). The Focused Mid-Term Report will be submitted to WASC by October 15, 2007. Discussion of September 10th Draft took place and final suggested changes will be forwarded to Mary Williams prior to submitting draft for the September 24, 2007 Board of Trustees meeting.

Saddleback College Strategic Plan: 2007 – 2010

A Strategic Plan 2007-10 Implementation Plan form to bring forth requests to PBC from the Planning Groups was presented. The form recommended to use beginning with year 2007-2008 was reviewed and it was recommended to accept.

ACTION: RECOMMENDED BY PBC AND APPROVED BY THE COLLEGE PRESIDENT

There was concern expressed about the new moratorium on classified hiring mentioned by the Chancellor at the August 31st DLC meeting as a partial solution to having the District fall below the 50% Law (SOCCCD is at 49.65%). What impact will this have on both the decrease of classified hiring and the potential increase of faculty hiring as related to the SC Strategic Plan? This will be sorted out in the next few weeks and the President will continue to update the PBC on any of the issues. The Faculty Hiring Prioritizing Committee will meet to establish a prioritized list of new faculty positions which will be added to the list of replacement positions established by the Divisions. The entire list of faculty positions will be presented at the October 22nd Board of Trustees meeting.

- Reports, minutes, and general information for all four Strategic Planning Groups are posted on the PBC website <http://www.saddleback.edu/gov/pbc/>. Please visit these websites for continuous updated information.