

**SADDLEBACK COLLEGE**  
**Planning and Budget Council (PBC)**  
**Minutes**  
**May 12, 2009**

**Attendance: Tod Burnett, Lise Telson, Jennie McCue, Rajen Vurdien, Carol Hilton, Miki Mikolajczak, Russ Hamilton, Mary Williams, Sophie Miller, JoAnn Alford, Bob Cosgrove, Claire Cesareo-Silva, Diane Pestolesi**

1. **President's Discussion**

- Veterans Memorial Preview and Fundraiser
- ASG Banquet held Thursday, May 7<sup>th</sup>
- IVC/Saddleback Softball Game – We Won!
- Larry Perez O.C. Teacher of the Year Finalist
- ATEP and Brandman University (Chapman) – Tour, May 29<sup>th</sup>, 2:00pm
- ASG Accomplishments
- Special Election – May 19<sup>th</sup>
- Upcoming Events:
  - Scholarship Awards Ceremony – May, 14<sup>th</sup>, 5:00pm, Gym
  - President's Club Event – May 17<sup>th</sup>, 3:00pm, McKinney Theatre
  - Transfer Celebration and Rehearsal – May 21<sup>st</sup>, 5:00pm, Gym
  - Commencement – May 22<sup>nd</sup>, 10:00am, Gym

2. **Approval of Minutes – May 5, 2009**

**ACTION: APPROVED BY PBC**

3. **ARRA/Stimulus Funding Update (Mary Williams)**

**Ken Patton, Don Taylor, and Mary Williams are working diligently to prepare the College to take advantage of the stimulus package money that will be available shortly.**

4. **Planning and Budget Steering Committee (Claire Cesareo-Silva)**

Claire reviewed the Strategic Planning Process draft revisions. Discussion ensued and it was requested that the Strategic Planning Process draft be reviewed by Academic Senate, Classified Senate, Deans, and ASG. This item will be brought back to the June 16<sup>th</sup> PBC meeting for discussion and consideration.

**Classified Staff and Manager Hiring Process**

Carol and Mary reviewed the proposed Classified and Management Hiring Process including defining vacancies, replacements, and new positions. It was requested that PBC review the proposed process and bring back this item for input and discussion at the next PBC meeting.

- Vision, Mission, Values

5. **Smoking Policy (Lise Telson)**

ASG students Peter Kim, Oliver Burhill, and Waylax Gregoire presented the outcome of a “No Smoking” survey that was conducted during the Associated Student Government

Senate election. ASG wrote a recommendation to President Burnett on behalf of the student body proposing the examination of the issue of smoking on campus and to consider the desire for change expressed by the students. Faculty senate voted unanimously to have a complete ban on smoking on campus. This item will be taken to the Classified Senate for input. Extensive discussion took place whether to consider a smoke-free campus or to have designated areas for smoking. It was decided to consult with safety and security regarding this issue and bring this item back to the June 2<sup>nd</sup> PBC for discussion and consideration.

### Mission

**“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”**