

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
April 29, 2008**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

Leadership Forum

- Facilities update was provided: BGS , SM, Stadium, Sciences Building, Veterans Memorial, Village Renovation for Library; Library, TAS, SA, FA Restrooms and Upper Quad
- April 28, 2008 Board of Trustees Meeting update was presented
- Faculty hires for 2008-2009 update– 3 second level interviews are currently scheduled and tenure track position offers have been made and accepted by 17 applicants, 1 screening committee is on hold because of inadequate applicant pool, and 1 committee is pulled due to “Work to Contract”, 2 screening committees are currently interviewing and the Academic Senate is holding on approving 1 screening committee for a one year sabbatical replacement position
- Recommendation #3 Task Force update: chaired by Morgan Barrows who will work with the IE Planning Group along with Patti Flanigan to write the SLOs report.
- The Recommendations 5 & 6 Task Force Update: chaired by Rich McCullough who will work with Alannah Rosenberg, Miki Mikolajczak, Mary Williams, John Ozurovich/Carol Hilton, Rajen Vurdien, Lise Telson, Andreea Serban, Jim Wright and Trustee Dave Lang.
- Leadership Forum/PBC Retreat: Thursday, June 5th at the Mission Viejo Country Club from 8:00a to 4:30a.
- Special follow up PBC meeting on Friday, June 13th – site TBD
- Hewlett Recognition of Promise site visit Update: April 22nd - 6 basic skills programs on campus. A report was given by Dean Wright and he expressed that they were very impressed with the visit.
- District Consultant for Decision Making Processes – excerpts may be used in WASC Report. The consultant is going to write how the decision making processes are done at the College and District

The regular PBC meeting followed immediately after the Leadership Forum

PBC Membership: Andrew Olson, Connie McClain, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton/Tammy Rice, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Rich McCullough

1. **PBC Minutes – April 22, 2008**
ACTION: APPROVED BY PBC

2. **2. Basic Skills (Student Success) Initiative Task Committee Report due May 1st**

The Basic Skills Initiative Task Committee Report is completed and will be submitted by the deadline of Thursday, May 1, 2008. Some of the long term Basic Skills/Student Success goals were reviewed. The Basic Skills Task Committee has been meeting since the Fall and has also met with several committees and received input. A faculty person will be recommended to be the Director of Basic Skills to receive reassigned time for Fall 2008 and Spring 2009 to work on Basic Skills/Student Success.

The Director of Basic Skills will Chair the Basic Skills Advisory Group, composed of members from Enrollment Management, Institutional Effectiveness and Student Success. The committee will be working on a 5 year plan with enrollment management and student success. He or she will create and coordinate a Basic Skills Inter-segmental Group comprised of basic skills experts at the high schools, Saddleback College and CSUF. The Inter-segmental group will address the shared curriculum and pedagogic issue that impede or encourage student success between and among the segments.

Funds have already been allocated and approved by PBC and the College President to begin some of the basic skills strategies already listed in the Saddleback College Strategic Plan 2007-2010.

3. **3. SC Strategic Direction Goals: 2007 – 2008 Update**

Saddleback College Strategic Directions Goals was reviewed at the March 11th PBC meeting and it was requested to have the governance groups study and submit any suggestions, changes and/or ideas at the June 13, 2008 PBC meeting. The PBC meeting will focus on the Strategic Plan 2007-2010, specifically the Strategic Direction Goals for 2008-2009

4. **4. Counseling and Special Programs Assistant Dean Position at Saddleback College**

The position will move forward by announcing the position opening with a start date scheduled for January, 2009