

# SADDLEBACK COLLEGE

## Planning and Budget Council (PBC)

### Minutes

March 31, 2009

**Attendance:** Tod Burnett, Tony Teng, Jennie McCue, Rajen Vurdien, Carol Hilton, Diane Pestolesi, Mary Williams, Carmen Dominguez, Miki Mikolajczak, Bob Cosgrove, Randy Peebles, Claire Cesareo-Silva, Ken Patton, Sandra Marzilli, Jim Wright, and Samantha Venable

#### 1. President's Discussion

- College Wide ATEP Presentation – April 8<sup>th</sup>, 3:30 p.m. An e-mail will be sent out to the college community regarding the ATEP presentation.
- First Annual IVC/Saddleback Softball Game – May 8<sup>th</sup>. Looking for players.
- PBC Connect Ed Discussion with Bob Bramucci – April 7th
- Class Schedules –Both colleges are working together to give a recommendation to the Chancellor on this issue.
- Ohlone College- April 29th –“College of the Future”, four college staff to visit college.
- April Board Meeting
  - a. ARRA/Economic Stimulus Funding Presentation – Don Taylor is the chair of this committee. Questions that need to be asked. 1. What type of programs can we take advantage? 2. Of those programs how are we going to go about getting funding? 3. What are we doing to prepare for this?
  - b. Early College Programs – Outreach for K-12 Leslie Humphrey
  - c. Growth Impact on Basic Aid – How do we want to fund growth?
- Final Report for 2008-09 Goals due April 30th
- OCWIB Paid Interns – Orange County Workforce Investment Board will fund interns at the college.

#### 2. Approval of Minutes – March 24, 2009

**ACTION: APPROVED BY PBC**

#### 3. ATEP Update (Randy Peebles)

Randy Peebles distributed the Phase 3A Concept Plan that was approved at the March 24, 2009 Board meeting. He discussed some of the programs that might share the ATEP facilities: Photonics, CACT, NSF, Optics, DMP, Entrepreneurship, Alternative energy, Biotech, Culinary Arts, Entertainment Arts, and Nanotech. Phase 3A Concept Plan shows an addition of about 304,000 square feet, twenty-five 900 square feet general classrooms with room for 40-45 chairs, soundstages, and simulation labs. David Hunt from GKK Architect will show more detailed drawings and information on the design of Phase 3A at the April 8<sup>th</sup> ATEP presentation. Concept plans can be viewed on the ATEP website.

Faculty expressed concern as to what happens to a Saddleback College Program offered at ATEP when ATEP becomes its own “site” – maybe attached to IVC.

#### 4. DRAC/Funding Plan/ARRA (Bob Cosgrove)

Some of the things DRAC should discuss: Stimulus money, District goal of infrastructure at the colleges is met, concern about the Basic Aid money. Should money be encumbered for specific projects? Could money sitting out there be taken by the State? A major District goal for this next year is capital improvements using Basic Aid money. SOCCCD is the only district in the State that has zero debt.

**5. College Switchboard (Carol Hilton)**

Concern has been expressed from Part-time Faculty, Student Services, the Fiscal Office, and others regarding the need to have the Switchboard open from 5 p.m. to 7:30 p.m. Monday – Thursday.

**6. Request for Additional Faculty Development Funding (Bob Cosgrove)**

Bob Cosgrove requested \$25,000 additional funding for Faculty Development Funding. There are two more funding cycles left for this fiscal year.

After discussion regarding budget process PBC recommended an additional \$25,000 be allocated for the 2008-2009 fiscal year.

**7. Annual Basic Aid Requests – Facilities/Technology/Equipment (Carol Hilton)**

This item has been postponed until the next PBC meeting.

**8. Administrative Unit Review Handbook for Student Support and Administrative Services (Claire Cesareo-Silva)**

The Academic Senate has approved the revised Program Review Handbook for Instructional Programs. The Program Review Handbook for Student Support and Administrative Services parallels the Instructional Program review. This item will be brought back to the next PBC meeting.

**9. Strategic Planning Steering Committee (Claire Cesareo-Silva)**

A half day workshop was held last Friday and the committee reported the meeting was productive and a lot of good discussion took place. The committee will meet again this Friday and a revised Strategic Planning Process will come back to PBC.

**10. Accreditation (Rajen Vurdien/Bob Cosgrove)**

This item has been postponed until the next PBC meeting.

**Mission**

**“To provide access to learning opportunities that promotes student success; to foster intellectual growth, individual expression; and to support a dynamic and diverse environment of innovation and collegiality.”**