

**SADDLEBACK COLLEGE
PLANNING & BUDGET COUNCIL
MINUTES
March 25, 2008**

College Mission: To provide access to learning opportunities that promote student success; to foster intellectual growth, individual expression, and to support a dynamic and diverse environment of innovation and collegiality.

Leadership Forum

- Facilities Update: BGS June completion with 2nd contractor, SM, Stadium (SC Foundation Executive Council and Board of Trustees: concept only -to begin fund raising), Sciences Building, Veterans Memorial-March 5th groundbreaking, Village Renovation for Library may take only a semester instead of a year ; Library, TAS, SA, FA Restrooms will be postponed by a one month and Upper Quad – 2007-2008 Basic Aid Funds for Priority Projects - handout
- District Goals will be reviewed and suggestions made for the 2008-2009 District Goals - handout
- March 24, 2008 Board of Trustees Meeting Update.
- Update on faculty hires for 2008-2009.
- Mission Viejo “Outlook” article – Jennie McCue
- Recommendation #3 Task Force will be chaired by Morgan Barrows who will work with the IE Planning Group along with Dean Patti Flanigan to write the SLOs report. The Recommendations 5 & 6 Task Force will be chaired by Rich McCullough who will work with Alannah Rosenberg, Miki Mikolajczak, Mary Williams, John Ozurovich/Carol Hilton, Rajen Vurdien, Lise Telson, Andreea Serban, Jim Wright and Trustee Dave Lang.

The regular PBC meeting will follow immediately after the College Leadership Forum.

PBC Membership: Andrew Olson, Connie McClain, John Ozurovich, Tony Lipold, Lise Telson, Rajen Vurdien, Ken Patton/Tammy Rice, Carol Hilton, Mary Williams, Carmen Dominguez/Miki Mikolajczak, Alannah Rosenberg, Jo Ann Alford, Morgan Barrows, Rich McCullough

1. PBC Minutes – March 11, 2008

ACTION: APPROVED BY PBC

**2. Basic Skills (Student Success) Initiative Task Committee Report-
Jim Wright & Kevin O’Connor**

- Dean O’Connor and Dean Wright gave a presentation on the Basic Skills Committee recommendations and plan. The committee met seven times during the Fall 2007 semester with an attendance average of 12 to 14 committee members present and used the second printing of *Basic Skills as a Foundation for Student Success in California Community Colleges* as the resource document. The goal is to recommend Basic Skills Direction and Strategies including the use of Basic Skills Initiative Funds (\$147,103 – new amount) and to hire a Director of Student Success to provide leadership for the College’s

Student Success efforts related to basic skills. In collaboration with other college employees, the Director plans, coordinates, designs, conducts, and disseminates basic skill programs that support the mission, goals, and planning processes of the college, division and departments.

After review of the Basic Skills Committee recommendations discussion took place and this item will be brought back for further discussion and consideration at the April 1st PBC meeting.

- Also Dean O'Connor and Dean Wright reported the good news that Saddleback College is being considered for special acknowledgement through the Hewlett Recognition of Promise Award. The Hewlett Foundation has recently launched a new program entitled *Hewlett Recognition of Promise* which is dedicated to the student success initiative embodied in our basic skills efforts. Starting in Fall 2008 the program will recognize a select number of colleges annually that are demonstrating success with basic skills populations through strategies that support systematic improvement. The program will seek out those to recognize rather than ask for applications. Saddleback College is scheduled for a site visit by a team on April 22nd. They would like to see how Saddleback College is addressing the needs of its basic skills students and to see in action some of the strategies being used and speak with some of the people behind them.

3. SC Strategic Direction Goals: 2007 – 2008 Update

Saddleback College Strategic Directions Goals were reviewed at the March 11th PBC meeting and it was requested to have the governance groups study these and submit any suggestions, changes and/or ideas at a future PBC meeting. It was suggested to plan a PBC Retreat for June 2008. The PBC Retreat will focus on the Strategic Plan 2007-2010, specifically the Strategic Direction Goals for 2008-2009. This item will be brought back for further discussion.

4. Counseling and Special Programs Assistant Dean Position at Saddleback College

This item will be brought back to the 4/1/08 PBC meeting.