



CHILDREN'S TRUST FUND SCHOLARSHIP GUIDELINES & INSTRUCTIONS

Dear Student,

Congratulations on your decision to pursue higher education! Orangewood's Children's Trust Fund (CTF) scholarships provide financial assistance to current and former Orange County foster youth as they engage in the pursuit of higher education. Completing the appropriate CTF application is required to be considered for a scholarship from Orangewood Children's Foundation. We ask you to complete an application once a year, which you may do until your 25th birthday. **Submitting an application does not guarantee you will receive funding. Supporting documentation will be required.**

If you are a current or former Orange County foster youth and ready to enroll in a community college, university or trade school (or if you have already started your current semester/quarter/term or module), read on!

A. APPLICATION PROCESS

All students are required to complete an application and provide supporting documentation in order to receive a scholarship through the Children's Trust Fund. While applications will be accepted year-round, the scholarship annual funding cycle is from July 1st to June 30th. All grants expire on June 30th each year.

1. Application to Use:

- a) First-time applicants should submit the application titled "Scholarship Application – First-Time Applicants". Unless previously determined as eligible for funding, new scholarship applicants will have their eligibility verified through Orange County Social Services Agency before the application is approved.
- b) Returning students who have previously been awarded a CTF scholarship should thereafter submit the application titled "Returning Student Scholarship Application," along with grades from the previous term, a new class schedule and financial aid statement/summary, when available.

Community College Students:

Once eligibility is determined, community college student applicants will be contacted by a Children's Trust Fund Coordinator to confirm enrollment status and verify the number of units being taken. The funding amount is based on the number of units verified. (See funding scale on other side.) Students may then begin accessing their scholarship by making a funding request, submitting receipts for reimbursement, etc.

University and Trade School Students:

All first-time university and trade school student applications will be reviewed by the Children's Trust Fund Committee before a scholarship is approved. Applicants should provide supporting documentation in order to complete the application process. Please allow up to 8 weeks for processing and approval of all new, first-time applications. On occasion, applications may require additional verification / processing time.

B. ELIGIBILITY GUIDELINES & SUBMISSION REQUIREMENTS

1. Student applicants must have been declared an Orange County dependent. Eligibility is verified through the Orange County Social Services Agency.
2. Students are required to maintain good academic standing and a minimum 2.0 GPA.
3. Students are required to submit their term grades and class schedules as they become available.
 - a) Grades must include: student's name, school, term, corresponding classes and GPA.

- b) Class schedules must include: student's name, school, term, class list, corresponding # of units per class.

Non-adherence to this requirement may result in a delay of funding or loss of scholarship. Grades and schedules may be hand-delivered, mailed, faxed, or emailed to CTF@orangewoodfoundation.org.

4. Essay / Personal Statement: All first-time applicants for a university or trade school scholarship are required to submit a minimum 2-page, double-spaced, typed, autobiographical essay including:
 - a) Educational goals and career goals
 - b) Reason for choosing your school, and major (if chosen)
 - c) Special achievements/awards, recognition, talents (i.e. honor roll, AP classes, athletics, etc.)
 - d) General background and connection to Orangewood (include approx. age entered foster care)
 - e) Volunteer work, community service, extra-curricular or campus activity involvement
 - f) Future goals and plans

C. SCHOLARSHIP FUNDING BY CATEGORY

Students may be eligible for ONE of the following:

- ✓ Community College: up to \$3,500 per year (up to \$1750 per semester)
- ✓ Vocational / Trade School: up to \$3,500 per year (based on full time enrollment)
- ✓ University: up to \$6,000 per year (up to \$3000/semester or \$2000/quarter)

Funding is approved on an individual basis and is not guaranteed. Funding amounts may change to reflect a student's change in academic status. Maximum annual funding amounts are based on full-time enrollment. Part-time students are also eligible for funding. Children's Trust Fund (CTF) Scholarship awards will be based on the following scale / funding per unit:

Semester Units	University	Community College	Trade School
12 or more	\$6,000/yr. (\$3000/semester)	\$3,500/yr. (\$1750/semester)	\$3500/yr. (based on full-time enrollment)
11 units	\$5,500/yr. (\$2750/semester)	\$3,250/yr. (\$1625/semester)	
10 units	\$5,000/yr. (\$2500/semester)	\$3,000/yr. (\$1500/semester)	
9 units	\$4,500/yr. (\$2250/semester)	\$2,750/yr. (\$1375/semester)	
8 units	\$4,000/yr. (\$2000/semester)	\$2,500/yr. (\$1250/semester)	
7 units	\$3,500/yr. (\$1750/semester)	\$2,250/yr. (\$1125/semester)	
6 units	\$3,000/yr. (\$1500/semester)	\$2,000/yr. (\$1000/semester)	

*Note: University students on the quarter system are granted a maximum of \$2000 per quarter (\$6000/year).

****During the funding period (July 1st – June 30th), scholarship amounts may adjust by any previous emancipation grants issued prior to college enrollment.****

D. EXAMPLES OF COMMONLY FUNDED ITEMS

- Tuition and other student-related fees
- Books and School Supplies
- Misc. Living Expenses/Household items
- School and/or work-related clothing
- Housing: dorms, apartment, room for rent
- Groceries / Food (does not include fast food)
- Certain Medical / Dental / Vision Expenses
- Driver's training and campus parking
- ROP-related expenses / supplies
- Computers and equipment (ask for details)

Please note: Children's Trust Fund scholarships cannot be used to pay for car payments/repairs, auto insurance, tickets/fines, gasoline, phone bills, fast food/restaurants, and certain other items/services. If you have any questions regarding funding a specific item/service, please contact us to discuss your request.

For applications, please visit www.orangewoodfoundation.org, go to Programs and Services and select Children's Trust Fund. Applications and supporting documentation may be mailed to: Orangewood Children's Foundation, Attn: CTF, 1575 E. 17th St., Santa Ana, CA, 92705, or faxed to 714-564-0024. For any questions, please contact us at 714-619-0223 or email CTF@orangewoodfoundation.org.