

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## AGENDA ITEM

TO:	BOARD OF TRUSTEES	ITEM:	24
FROM:	CHANCELLOR	DATE:	7/26/99
SUBJECT:	Release Time and/or Stipends		
REASON FOR BOARD CONSIDERATION:	APPROVAL		

### BACKGROUND

Article XIII Workload Section 32 of the Academic Employee Master Agreement states that the general rule for reassigned work is that it shall be paid by stipend rather than released time from classroom instruction. The Chancellor may approve exceptions, other than those provided for in the Contract.

### STATUS

The Board of Trustees reviewed information on the 1998/1999 reassigned time and stipends at its June 28, 1999 meeting. Attachment 2 shows a reduction in total release time and stipends from \$2,264,280 for 1996/1997 to \$1,124,516 in 1998/1999. Total Unrestricted General Fund expenditures for stipends and released time of \$670,948 is equal to 2.13% of the 1998/1999 Unrestricted General Fund Budget for object account categories 1100, 1200, and 1300.

### RECOMMENDATION

The Chancellor recommends that each college shall limit its annual expenditures for release time and/or stipends to 2% of its Unrestricted General Fund budget for object account categories 1100, 1200, and 1300, but not including "Other Faculty Assignments". The Chancellor also recommends approval of the College Guidelines for Release Time and/or Stipends contained in Attachment 1.

Item Submitted By: Cedric A. Sampson, Chancellor	
Item Reviewed By:	
Final Disposition:	Vote :

## College Guidelines for Release Time and/or Stipends

### Unrestricted General Fund Expenditures:

The colleges shall limit their annual expenditures for release time and/or stipends to 2% of the college unrestricted General Fund budget for object account categories 1100, 1200, and 1300, but not including "Other Faculty Assignments".

1. The cost of released time shall be computed using the actual salary paid to the employee released from instruction.
2. The amount of release time and/or stipends granted shall be reported to the Board for each semester and summer terms.
3. Compensation for non-instructional work shall be paid with a stipend, whenever possible.

### Restricted General Fund expenditures:

There shall not be a cap on release time and/or stipend for categorical funds or grants. However, for purposes of uniformity and information each college shall:

1. Calculate the cost of released time by using the actual salary paid to the employee released from instruction.
2. Report the amount of release time and/or stipends granted for each semester and summer terms to the Board.
3. Offer stipends in preference to released time, unless required by the terms of the grant, or rules of the categorical program.

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## Analysis of Release Time/Stipends

	<u>SC</u>	<u>IVC</u>	<u>Total</u>
1996-97 Release Time and Stipends	1,137,120	1,127,160	2,264,280
1998/99 Release Time & Stipends - Unrestricted Funds	530,061	140,887	670,948
*1998/99 Unrestricted General Fund Budget	21,259,877	10,177,669	31,437,546
Percent of Stipend/Release Time of Unrestricted GF Budget	2.49%	1.38%	2.13%
1998/99 Release Time & Stipends - Restricted Funds	233,941	219,627	453,568
*1998/99 Restricted General Fund Budget	778,691	345,344	1,124,035
Percent of Stipend/Release Time of Restricted Budget	30.04%	63.60%	40.35%

\*Includes Academic object codes 1100, 1200, 1300  
except "Other Faculty Assignments"

7/15/99

**Stipend/Release Time  
1998/99 Fiscal Year**

**Saddleback College**

	Fall 98	Spring 98	Total
<u>Stipends</u>			
Academic Senate	27,650	23,900	51,550
Chairs	81,625	85,225	166,850
Misc.	6,139	17,159	23,298
Total Stipends	<u>115,414</u>	<u>126,284</u>	<u>241,698</u>
<u>Release Time</u>			
General Release Time	102,292	114,647	216,939
Negotiations	48,355	23,069	71,424
Total Release Time	<u>150,647</u>	<u>137,716</u>	<u>288,363</u>
 Total GF Unrestricted	 266,061	 264,000	 530,061
 <b>General Fund Restricted</b>			
Stipends	49,975	42,351	92,326
Release Time	102,702	38,913	141,615
Total General Fund	<u>152,677</u>	<u>81,264</u>	<u>233,941</u>
 <b>Total Saddleback College</b>	 <b>418,738</b>	 <b>345,264</b>	 <b>764,002</b>

**Irvine Valley College**

	Fall 98	Spring 98	Total
<u>General Fund Unrestricted</u>			
Stipends	69,500	66,625	136,125
Release Time	4,762		4,762
Total GF Unrestricted	<u>74,262</u>	<u>66,625</u>	<u>140,887</u>
 <b>General Fund Restricted</b>			
Stipends	3,149	69,331	72,480
Release Time	73,574	73,573	147,147
Total GF Restricted	<u>76,723</u>	<u>142,904</u>	<u>219,627</u>
 <b>Total Irvine Valley College</b>	 <b>150,985</b>	 <b>209,529</b>	 <b>360,514</b>

6/16/99

Analysis of Release Time/Stipends  
Per Dorothy Fortune memo dated May 10, 1999

	SC	IVC	Total
1996-97 Reassigned Time and Stipends	1,137,120	1,127,160	2,264,280
1998/99 Release Time & Stipends- Unrestricted Funds	530,061	140,887	670,948
*1998/99 Unrestricted General Fund Budget	21,259,877	10,177,669	31,437,546
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\*Includes Academic object codes 1100, 1200, 1300  
except Other Faculty Assignments as shown on the  
adopted budget.